

FY 2009-10 Monrovia Environmental Accords - Project Update

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Action Item #: 01 Concentration Area: Energy - Renewable Energy

Department: PW Priority: 3

Project Name: Canyon Park HVAC Replacement

Project Description: Replace HVAC system package unit at Canyon Park Nature Center (R10)

Prior Updates
2006-07
2007-08
2008-09 Update:

2009-10 Update: PW - No progress; project delayed due to lack of funding.

2009-10 Update - Fiscal Responsibility: Installing a higher efficiency unit will produce energy cost savings.

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: Carl Moyer Grant

Project Description: Prepare a grant for reimbursement on improvements to vehicles to reduce emissions. Grant submitted in October 2009.

Prior Updates
2006-07
2007-08
2008-09 Update:

2009-10 Update: PW - Grant has been approved for only three vehicles, totaling \$45,306. This is for retrofitting of Best Available Control Technology (BACT) for diesel on-road vehicles. Contracts have been signed, and installation is pending. State of California is review

2009-10 Update - Fiscal Responsibility: No ongoing cost savings will be realized from installed equipment, possible increase due to decreased mileage. Significant cost savings (\$45,306) are realized from grant for purchase and installation costs of equipment.

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: City-wide Single Meter Pedestal Replacement Project.

Project Description: Facilities Div. to implement city-wide replacement of single meter pedestals for street lighting system with dual meter pedestals. (R10)

Prior Updates
2006-07
2007-08
2008-09 Update:

2009-10 Update: PW - Three dual meter replacement pedestals have been acquired and await installation. Funding and time restrictions have delayed this project.

2009-10 Update - Fiscal Responsibility: Having dual meter pedestals allows the street light circuits to be isolated from general use circuits. SCE rates for street and area lighting dedicated meters are significantly lower (approximately 50% less) than general use rates.

Status: Ongoing Entry ID

Key:
Admin = Administration Services CS = Community Services FD = Fire Department PW = Public Works
CD = Community Development HR = Human Resources PD = Police Department R10 = Revised 2010

Department: PW Priority: 1
 Project Name: Energy Efficiency - Federal Stimulus Grant
 Project Description: Submit application to Federal government for grant monies to upgrade internally illuminated street name signs (IISNS) at signaled intersections from fluorescent to LED lighting.(R10)
 Prior Updates 2006-07
 2007-08
 2008-09 Update:
 2009-10 Update: PW - Grant monies have been obtained for upgrades to the Huntington and Foothill corridors. Installations have not yet begun; waiting for survey report completion by SCE so that additional rebates can be realized from SCE as installations are completed.
 2009-10 Update - Fiscal Responsibility: These upgrades will significantly lower energy usage at intersections and thus by extension, costs.
 Status: Ongoing Entry ID

Department: Admin. CD & PW Priority: 1
 Project Name: Energy Efficient Loan Program
 Project Description: Research options to implement AB 811 Energy Efficiency Loan Program
 Prior Updates 2006-07
 2007-08
 2008-09 Update:
 2009-10 Update: PW - Resolution passed to participate in LA County's Energy program, however program is on hold due to regulatory issues.
 2009-10 Update - Fiscal Responsibility: To be determined
 Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: Informational Research with Utility Companies

Project Description: Obtain assistance from local utility companies for their recommendations on renewable energy programs (R09)

Prior Updates

2006-07
Public Works is working with Southern California Edison and the Intergy Corporation. They have selected Monrovia to become a Model City and City Council passed a resolution in December 2007 to participate. SCE and Intergy will conduct an energy audit of a

2007-08
Intergy Corporation Energy Audit is complete. The Energy Report is in Draft form and being reviewed by Green Team Committee members. Renewable energy sources for the City are being researched in conjunction to the Intergy's Report. Intergy Corp has comp

2008-09 Update:
Energy Action Plan completed. Consulted with Intergy Corp. (Willdan) on the following projects:
- Renewable Energy projects (solar panels at City Facilities)

2009-10 Update: PW - Cost analysis for proposed solar project is ongoing. High initial outlays and insufficient incentives provided by Federal government make solar renewable energy program not yet viable for municipal sites, with respect to cost/benefit.

2009-10 Update - Fiscal Responsibility: Analysis indicates that cost/benefit would be negative at this time for a solar installation program at City sites.

Status: Ongoing Entry ID

Department: PW Priority: 2

Project Name: Installation of more natural daylighting fixtures in City Facilities (R10)

Project Description: Install more natural daylighting fixtures at city facilities (R10)

Prior Updates

2006-07

2007-08

2008-09 Update:

2009-10 Update: Fixtures left over from Police Department remodel, however need time and staffing to install in alternative locations.

2009-10 Update - Fiscal Responsibility: Use of daylighting fixtures will lower energy requirements for lighting in buildings, reducing costs for electricity.

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: Old Town Street Lighting Improvements

Project Description: Isolate circuits for single globe fixtures from circuits for five globe fixtures in Old Town. (R10)

Prior Updates
 2006-07
 2007-08
 2008-09 Update:

2009-10 Update: PW - No progress; no funding for outside contractor, and in-house staff has higher priority demands to complete.

2009-10 Update - Fiscal Responsibility: This project will allow single globe fixtures to turn off at midnight to save electricity and costs. Five globe fixtures are located at intersections and crosswalks; they would remain on all night.

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: Use of Solar Energy at City Facilities

Project Description: Research viability of solar energy at City facilities identified in the Energy Action Plan.

Prior Updates
 2006-07
 Project had not yet began in FY 06-07
 2007-08
 Project had not yet began in FY 07-08
 2008-09 Update:
 Research continues. Nine companies have submitted proposals. Eight of the proposals provided no fiscal advantages to the City. A ninth proposal is still being reviewed.

2009-10 Update: PW - No progress. Research indicates that at current pricing levels a break-even return on investment (ROI) cannot yet be reached with respect to cost/benefit over a twenty year timeline, much less realization of overall savings. At twenty years, system r

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 02 Concentration Area: Energy - Energy Efficiency

Department: PW Priority: 1

Project Name: Lighting Upgrade City Garage and Fuel Island

Project Description: Upgrade existing T-12 lighting to T-8 lighting and exercise incentives at \$0.12/kW prior to 12/31/08 and at \$0.05/kW in 2009.

Prior Updates
 2006-07
 Project had not yet began in FY 06-07
 2007-08
 Project had not yet began in FY 07-08
 2008-09 Update:
 The fuel island and wash rack have been completed. Garage still needs to be done.

2009-10 Update: PW - Lighting upgrade at this site is completed.

2009-10 Update - Fiscal Responsibility: Energy cost savings and SCE incentives have been received.

Status: Completed Entry ID

Department: PW Priority: 1

Project Name: Monrovia Police Department (MPD) Roof and HVAC Replacement (R09)

Project Description: Replacing MPD roof with Title 24 Cool Roof and upgrading HVAC to more cost and energy efficient models

Prior Updates
 2006-07
 Project had not yet began in FY 06-07
 2007-08
 Project had not yet began in FY 07-08
 2008-09 Update:
 Police Department HVAC project in progress w/ cool roof & energy efficient units - Energy Mgmt System & dual pane windows. Solatubes will be used in PD roof renovations. Estimated July 2009 completion date.

2009-10 Update: PW - This project has been completed and the HVAC system is fully functional. The cool roof installation reduced the call for heating/cooling and the new HVAC units are high efficiency. Year over year energy costs are being tracked for the next year to ve

2009-10 Update - Fiscal Responsibility: Significant energy savings and cost reductions are now being realized.

Status: Completed Entry ID

Department: Admin., CD and PW Priority: 1

Project Name: City Energy Conservation Workshops

Project Description: Educational program coupled with a department competition to reduce energy consumption

Prior Updates
2006-07
 Community Development staff is meeting with the utility companies (Edison, Gas Co) for future schedule workshops for Commercial and residential. Workshops may begin in mid March thru September 2008.

Fire Department is researching ways to evaluate depa

2007-08
 PW participated in a Residential Energy Workshop for Monrovia Residents in April 2008, to educate residents on ways to conserve energy. More workshops are planned for FY 08-09. Public Works/Environmental Services to assist with topics for educational arti

2008-09 Update:
 -Energy Conservation tip cards from Southern California Edison are placed at the Building and Public Works Counters for residents and businesses.
 -Green Team sub-committee working on Green Department Award to promote new Environmentally Purchasing Policy

2009-10 Update: Green Your Home Seminar conducted in March 2010.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: Energy Efficient Lighting Solutions

Project Description: As incandescent light bulbs burn out replacements will be with the new energy saving compact florescent bulbs. Also, explore partnership with SCE for savings and credits. (R10)

Prior Updates
2006-07
 Compact Florescent Lights (CFL) are being replaced wherever possible as bulbs burn out. Model City Program may result in energy rebates from SCE or other sources. One such area where CFL's are being used is in the City Council Chambers.

2007-08
 CFLs are regularly installed whenever current bulbs burn out. Energy incentives are being exercised for project upgraded lighting such as Fire Station 1, Corporate Yard Renovation Areas, Old Town Street Lighting wattage reduction and Youth Center Gym lig

2008-09 Update:
 Changed out of all T12 bulbs in the first floor of the Public Works Building, including the utilities, parks, and streets bays. Garage lights to be completed by the end of FY 08-09. LED lighting installed in Library Park. Energy efficient lighting install

2009-10 Update: PW - Very few incandescent lamps remain within city sites. They continue to be replaced with CFL or LED fixtures as they are replaced.

2009-10 Update - Fiscal Responsibility: Energy cost saving from current installations are not significant, since the City has already transitioned overall to higher efficiency lighting where possible.

Status: Ongoing Entry ID

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Department: Admin., CD, CS, FD, PD and PW Priority: 1

Project Name: Energy Saving Equipment Purchases

Project Description: All new computers, office equipment and appliances purchased would require Energy Star designation.

Prior Updates *2006-07*
 City-wide, any new electronic equipment purchased is Energy Star designation.

The City's purchasing policy will be amended to include energy conservation and green products. (ex. printers, copiers, and computers, appliances).

2007-08
 Human Resources (HR) has purchased a refrigerator and microwave that are Energy Star designated. All appliances and electronics for the renovated Corporate Yard facility are Energy Star designation. The Police Department has implemented new purchasing gui

2008-09 Update:
 -Public Works Update - Continue to work with Intergy Corp. (Willdan), as projects become available, they will be analyzed to determine if rebates are applicable for the project. If applicable, then Intergy Corp. shall file on our behalf for project reba

2009-10 Update: - PW - No Energy Star purchases made.
 - CS - The Library purchased 80 energy star designed workstations and laptops for the new facility. The workstations have an automatic turn on and off. Computers are shared between staff to meet the demands of the jo

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: Admin., CD and PW Priority: 1

Project Name: Greening City Facilities (R09)

Project Description: City will promote Green Builds and material choices (ex. City Hall and Library) Staff to explore the used of natural daylighting fixtures in all new projects or remodels.(R10)

Prior Updates *2006-07*
 Community Development has a draft ordinance that will require new construction or redevelopment of buildings 5,000 square feet or more of new gross floor area to use the LEED (Leadership in Energy and Environmental Design) Green Building Rating System. Th

2007-08
 Research is on-going. Staff attends workshops and seminars on solar energy and products to obtain additional information for product recommendation for new projects. Future project: Police Station Roof & HVAC Replacement.

Public Works staff continues t

2008-09 Update:
 Green Building Ordinance to Council Fall 2009
 Public Works Projects: Police Department HVAC and Roof Project (Estimated completion in Sept. 2009)
 - Solatubes will be used in PD roof renovations
 - Cool roof
 - Energy efficient HVAC units (in progress)

2009-10 Update: PW - Ongoing, but minor progress made in last year due to funding issues.

2009-10 Update - Fiscal Responsibility: To be determined

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Department: CD Priority: 3

Project Name: Public Incentives for Energy Conservation

Project Description: Develop a public incentives program for energy conservation through for LEEDS/Green Building or similar program.

Prior Updates

2006-07
 Researching feasibility of LEED certified incentive program. Considering monetary incentives for each LEEDs level (Gold, Silver, Platinum), expedited plan review at no extra cost, Economic Development Discount Rate, Energy Star Appliance, and/or use of

2007-08
 Staff continues to researching feasibility of LEED certified incentive program. Considering monetary incentives for each LEEDs level (Gold, Silver, Platinum), expedited plan review at no extra cost, Economic Development Discount Rate, Energy Star Applia

2008-09 Update:
 - Now that the Building Standards Commission has adopted the 2008 California Green Building Standards Code, city staff will be incorporating and amending the code to fit the propose Green Building Ordinance. The proposed ordinance will be pushed back to a

2009-10 Update: -City Council to review Building Ordinance to incorporate State Green Code in Fall 2010.
 - CS offered 18 energy audits & installations to lower income households. 6 audits remain. Program to be completed by end of CY 2010.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: Streetlight Energy Efficiency

Project Description: The City owns and maintains over 1300 streetlights. Through new technology it is possible to reduce energy costs by 25%. Staff will research and determine what systems will be best suited for our system

Prior Updates

2006-07
 Public Works is working with Southern California Edison and the Intergy Corporation. They have selected Monrovia to become a Model City and City Council passed a resolution in December 2007 to participate. SCE and Intergy will conduct an energy use audit

2007-08
 Intergy Corporation Energy Audit is complete. The Energy Report is in Draft form and being reviewed by Green Team Committee members and will be submitted to SCE at the end of June 2008. Energy incentive applications for upgrades are processed and funds sh

2008-09 Update:
 -Energy audit and Energy Action Plan (EAP) has been completed.
 -Researching LED lighting for conversion of existing streetlights.
 -LED lighting installed in Library Park.
 -No present LED street lighting standards set by SCE.

2009-10 Update: PW - Several LED lighting manufacturers have been reviewed for street lighting system upgrades. The cost/benefit and return on investment (ROI) could be justified over a 5-6 year period; a net benefit and savings would be realized after that. The downside

2009-10 Update - Fiscal Responsibility: Cost savings could be significant over a ten year period if initial purchase funding could be found.

Status: Ongoing Entry ID

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Department: PW Priority: 1

Project Name: T12 Bulb Replacement Project

Project Description: Staff to explore the use of T8 bulbs for new facility remodel projects (ex. City Hall and Library)

Prior Updates
2006-07
 City hall remodel has not yet begun. Management will recommend the use of T8 lighting, the most energy efficient bulb on the market. The new Library will use T8's as part of the LEED program. T8 bulbs were placed in the temporary Library Facility and they

2007-08
 With continued research on lighting, the newer lower wattage T-8 bulbs have proved as energy efficient as the T-8 bulbs and are less expensive than T-8 bulbs. Suggest revision for lighting replacements to T-8s only with lower wattages where acceptable. Yo

2008-09 Update:
 Changed from T12 to T8 bulbs on the first floor of the Public Works Building. Library has now been completed and utilizing a combination of LED, Halogen and T8 lighting.

2009-10 Update: PW - Ongoing project. As fixtures fail and are replaced, T8 fixtures are used. Grant funds have been acquired under the Energy Efficiency Block Grant program that will be used for retrofitting four sites.

2009-10 Update - Fiscal Responsibility: Will lead to energy and electrical cost savings as implemented.

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: Voltage Regulators for Street Lights

Project Description: City will study if the use of energy efficient voltage regulators for street lights and applicable SCE rebates.

Prior Updates
2006-07
 The Model City program will provide an energy master plan. Additionally, SCE has determined rebates are available though use of voltage regulators.

2007-08
 Research is on going. Voltage regulators have not been purchased or installed as of 05/2008. Future project: installation of voltage regulators on Myrtle Ave in Old Town and at the Park & Ride Lot once dual-head power pedestals have been installed. Model

2008-09 Update:
 No progress

2009-10 Update: PW - No progress. Project is on hold pending completion of project to replace single meter pedestals with dual meter pedestals (see project ID #39)

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 03 Concentration Area: Energy - Greenhouse Gas Emission* (Also Action#1)

Department: CD Priority: 1

Project Name: Energy Efficient Grant Program

Project Description: Implement grant program for low and moderate income residents for energy audits and weatherization upgrades

Prior Updates: 2006-07
2007-08
2008-09 Update:

2009-10 Update: 18 of 24 audits completed. 6 remaining in progress. No additional funding secured. Project should be completed by the end of CY 2010.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: Admin. CD & PW Priority: 1

Project Name: Energy Efficient Loan Program

Project Description: Research options to implement AB 811 Energy Efficiency Loan Program

Prior Updates: 2006-07
2007-08
2008-09 Update:

2009-10 Update: PW-
LA County adopted the program on May 25, 2010. Cities are eligible to join the program anytime after May 25, 2010. Staff is preparing a staff report and resolution to recommend Council approval in July 2010. LA County will start accepting loan app

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: Admin, CD, FD, PD and PW Priority: 1

Project Name: LEV Purchases

Project Description: Based on Administrative Policy to incorporate LEV, ULEV, or SULEV and alternative fuel vehicles into its fleet purchasing, replacement and retrofit program.

Prior Updates

2006-07

2007-08

Various City Departments are researching CNG and hybrid vehicles, and has held off on purchases currently due until further research is gathered. Staff toured MUSD's CNG Fueling Facility and test drove various alternative fuel vehicles. which are schedule

2008-09 Update:

- LEV Policy adopted by City Council
- Seven vehicles on-schedule for purchase (PW)
- Fire Update- No vehicles scheduled for purchase

2009-10 Update:

PD - Fleet purchases on hold due to budget.

CS- Hillside Wilderness Preserve has placed an order for a LEV (Low Emission Vehicle). Purchased 10 speed mountain bike for patrolling the foothills.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 04 Concentration Area: Waste - Waste Reduction

Department: PW Priority: 2

Project Name: Continued Rubberized Street Resurfacing Projects

Project Description: Application of grant funds toward continued rubberized asphalt concrete street resurfacing projects

Prior Updates: 2006-07
2007-08
2008-09 Update:

2009-10 Update: PW - For the Primrose Avenue Street Slurry Seal Project we have used 771 recycled tires.

2009-10 Update - Fiscal Responsibility: Prop C grant was used to fund this project (\$160,000)

Status: Completed Entry ID

Department: PW, Admin. Priority: 1

Project Name: Athens Residential Contract

Project Description: Renegotiate Residential Contract to include programs to maximize green waste diversion, waste reduction and alternative landfills to control costs to residents.

Prior Updates: 2006-07
2007-08
2008-09 Update:

2009-10 Update: PW - City Council adopted amended agreement on July 21, 2010. Under the agreement new green waste, solid waste and recycling containers were delivered. Athens delivered 8,857 green waste barrels, 8,816 solid waste and 8,047 recycling barrels. Between Sept

2009-10 Update - Fiscal Responsibility: 2010 Rate Survey indicates that Monrovia has the second lowest rates in the SG Valley (Duarte has the lowest, but with less service than what is offered to Monrovia residents).

Status: Ongoing Entry ID

Department: Admin. Priority: 1

Project Name: Bi-monthly Utility Billing

Project Description: Reduce paper and energy waste by converting from monthly to bi-monthly billing cycle for all residents. Recognize efficiencies with respect to energy consumption and paper waste savings to be determined.

Prior Updates
 2006-07
 Finance will look at bi-monthly billing once new system features have been fully implemented (Start of FY08-09).
 2007-08
 Cost-benefit analysis should be ready by mid-late 2008. If all projections make bi-monthly billing possible, implementation would start in early-mid 2009. Also, Finance is about to start an EFT program that would help reduce the amount of checks--check,
 2008-09 Update:
 Bi-monthly billing for utilities is currently in the evaluation phase. The Finance Department is performing a cost-analysis and further research into the feasibility of this type of billing before any recommendation can take place.

2009-10 Update: Admin - Ongoing. Staff is researching feasibility of a bi-monthly billing program.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: Admin. Priority: 1

Project Name: Council Agenda Packets

Project Description: Paperless City Council Agenda Packets

Prior Updates
 2006-07
 2007-08
 2008-09 Update:

2009-10 Update: Admin- No change.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: Admin. and PW Priority: 1

Project Name: Increase City Facility Diversion to 50%

Project Description: Explore opportunities to increase the diversion rate of City Facilities and projects to 50% within 7 years (15% each year).

Prior Updates

2006-07

- Exploring various options to include City facility recycling. At Public Works administrative offices use blue recycling containers. Staff is currently working on recycling services for City Hall facility.
- Fire Station 2 now has a vermicomposting (wo

2007-08

- All City facilities are now recycling, separating recyclables into blue containers. Staff is researching options to expand recycling programs and overall waste reduction for city facilities.
- Fire Station 2, City Hall and Public Works are vermicompos

2008-09 Update:

- The Police Department has encouraged and supported the use of personal coffee mugs by all employees in order to reduce the consumption of disposable cups. It is estimated that we have achieved approximately 75% compliance thus reducing our consumption o

2009-10 Update: PW - Increased City facilities diversion is dependant on City facility and operations' participation in diversion. Opportunities to increase diversion program options may be negotiated as part of the 2012 contract re-opener. PD - Continues to encourage a

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: Old Town Contract Expires 2008

Project Description: Evaluate new contract options, including increased recycling services for Old Town businesses.

Prior Updates

2006-07

Project had not yet began in FY 06-07

2007-08

A Solid Waste "White Paper" with recommendations on future solid waste and recycling services structure was completed and is being scheduled for Presentation to the City Council. The paper has recommendations for commercial, Old Town and residential serv

2008-09 Update:

Contract extended to December 2009; contracting options continue to be researched.

2009-10 Update: PW - City Council extended the Old Town contract for one year and provided the option of two 1 year extension. Contract expires December 2010; with extension July 2011.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: Admin. Priority: 1

Project Name: Paperless Financial Transactions/Payroll

Project Description: Implement phone and website credit card transactions. Payroll stubs will be sent via email rather than hardcopy. Electronic payment program for vendors.

Prior Updates
 2006-07
 2007-08
 2008-09 Update:

2009-10 Update: Admin - Both the phone and website service are fully functional. Payroll stubs are now sent electronically, too. ACH vendor program ongoing.

2009-10 Update - Fiscal Responsibility: Finance estimates that by emailing instead of printing payroll stubs, the City has saved approximately \$2,350 per year in paper, envelopes and staff time.

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: Public Works Construction Debris Recycling Program

Project Description: Continue to recycle all construction debris for all Public Works street work. Document amount of tons of AC concrete recycled.

Prior Updates
 2006-07
 2007-08
 2008-09 Update:

2009-10 Update: PW- 87% diversion rate for Library Park project. 2,862.54 tons diverted from local landfill.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 3

Project Name: Recycle Tree Trimming and Park Maintenance Waste

Project Description: Implement a program to recycle tree trimming and park maintenance waste.

Prior Updates
 2006-07
 2007-08
 2008-09 Update:

2009-10 Update: PW - Green waste bins have been placed at Well Field to accept this material for recycling.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

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Department: PW Priority: 1

Project Name: Update MMC Ordinance to Increase Enforcement

Project Description: Update Ordinances to increase enforcement of solid waste violations

Prior Updates
2006-07
 Staff currently researching contract options for the Old Town franchised area.

2007-08
 A Solid Waste "White Paper" with recommendations on future solid waste and recycling services structure was completed and is being scheduled for presentation to the City Council. The paper has recommendations for commercial, Old Town and residential serv

2008-09 Update:
 No progress.

2009-10 Update: PW - Project delayed due to frozen staff position.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 2

Project Name: Waste Reduction/Education Workshops

Project Description: Provide educational workshops as part of Zero Waste Academy on source reduction, waste prevention and overall solid waste resource management. Participants would receive certificate of participation which would allow them to obtain smaller waste container

Prior Updates
2006-07

2007-08

2008-09 Update:

2009-10 Update: PW - Project delayed due to frozen staff position.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 2

Project Name: Worm Bins to all City Facilities

Project Description: All City Facilities to have vermicomposting bins for employee food waste. Remaining facilities include: Fire Station 101 and Community Center.

Prior Updates 2006-07
2007-08
2008-09 Update:

2009-10 Update: PW - Project delayed due to frozen staff position.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 05 Concentration Area: Waste - Manufacturer Responsibility

Department: PW Priority: 2

Project Name: Library Park Equipment

Project Description: Replacement of old play equipment with new products made of recycled materials. This project is listed as No.1 on the Parks Capital Projects List.

Prior Updates
 2006-07
 Parks Staff will seek Community Svcs Commission recommendation for new play apparatus at Library Park. Environmental Services staff prepared and submitted a Tire Derived Grant to the CIWMB requesting \$26,375 (partial funding) for playground surfacing made

2007-08
 2008-09 Update:
 Library Park Play equipment and play surface made from recycled materials (44% recycled aluminum and approximately 3,446 tires diverted). Design completed this FY; installation will be completed in October 2009.

2009-10 Update: PW- Completed on December 10, 2009.

2009-10 Update - Fiscal Responsibility: Grant funding was used to fund this project (350K) from Grant No. 58G3-09-2207 of the LA County Parks & Recreation Department, Regional Park and Open Space District.

Status: Completed Entry ID

Department: Admin., CD, CS, FD, PD, and PW Priority: 2

Project Name: Materials Elimination Study

Project Description: Comprehensive study to determine types of materials that may be considered for elimination (e.g.. plastic bags, Styrofoam, fertilizers).

Prior Updates
 2006-07
 No action on this item. Departments have begun phase-out of non-renewable products such as Styrofoam.

2007-08
 Staff has conducted research on plastic bags elimination, bottled water and Styrofoam. City departments are encouraged to phase out Styrofoam; Public Works purchased water filtration pitchers and no longer purchases bottled water; and staff has designed

2008-09 Update:
 The Police Department has discontinued the purchase of disposable Styrofoam cups and replaced them with paper cups.

No progress made on this project (PW)

Fire Department- No Progress Made

2009-10 Update: PW- Project delayed due to frozen staff position.
 CS - Community Services has discontinued the purchase of disposable Styrofoam cups and replaced them with recycled paper cups or reusable plastic mugs.
 Admin - Styrofoam cups have been discontinued. The

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

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Action Item #: 06 Concentration Area: Waste - Consumer Responsibility

Department: Admin, CD, CS, FD, PD and PW Priority: 1

Project Name: City Facility and Sponsored Event Recycling (R09)

Project Description: Community Service staff will place Recycle containers throughout the CS facilities and at Special Events.

Prior Updates

2006-07
Determining physical locations, and some placement of containers has been enacted.

2007-08
City-wide recycling containers have been added to workstations, copy rooms and break rooms. Public Works arranges for recycling containers and services to city special events. The use of ClearStream recycling and trash containers at special events were im

2008-09 Update:
Recycling containers used at city- sponsored special events. (PW)\
Fire Department-Recycle containers placed throughout the department, small dumpster placed at Station 102 for recycling

2009-10 Update: FD - n/a
PW - Provided ClearStream recycling containers at 8 special events and weekly Farmer's Market.
CS - continues to use recycling containers at special events, office areas, and at Monrovia Canyon Park

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: CS Priority: 1

Project Name: Environmental Educational Outreach by MCP

Project Description: Present the 2nd grade MUSD students with an assembly empowering them to use the 5R's of recycling to change simple everyday tasks into conscience actions that could save our earth's resources

Prior Updates

2006-07

2007-08

2008-09 Update:

2009-10 Update: CS-In Feb 2010, four-hundred and forty-three 2nd grade students from the five elementary schools in Monrovia experienced how using scientific methodology and the concepts of the 5 R's (Reduce, Reject, Reuse, Recycle and Respect) could empower them to bec

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Key:
 Admin = Administration Services CS = Community Services FD = Fire Department PW = Public Works
 CD = Community Development HR = Human Resources PD = Police Department R10 = Revised 2010

Department: PW Priority: 2

Project Name: Green Waste Reduction Program

Project Description: Work with LACPW and LA County Smart Gardening to offer an additional composting workshop; enhanced program advertisement and marketing to include pod-casts

Prior Updates
2006-07
 Project had not yet began in FY 06-07

2007-08
 Project had not yet began in FY 07-08

2008-09 Update:
 Two Backyard Composting workshops were hosted by the City of Monrovia this past year. Approximately 40 people attended the November 14, 2009 workshop and 23 people attended the May 1, 2010 workshop. Workshops were advertised in local media outlets and on the City

2009-10 Update: PW - The City of Monrovia hosted two Smart Gardening workshops in FY 2009-10; approximately 13 people attended the November 14, 2009 workshop and 23 people attended the May 1, 2010 workshop. Workshops were advertised in local media outlets and on the City

2009-10 Update - Fiscal Responsibility: Diverted materials from landfill reduce tipping fees at landfills. Additional cost savings from generating mulch onsite.

Status: Ongoing Entry ID

Department: CS Priority: 1

Project Name: Water Conservation Garden

Project Description: Canyon Park to host comprehensive program to include water Conservation garden, native plants selection, Xeriscaping, fire resistant plants and composting.

Prior Updates
2006-07
 Project had not yet began in FY 06-07

2007-08
 Project had not yet began in FY 07-08

2008-09 Update:
 Phase one of the demonstration garden as been started. Drought tolerant plants and drip watering system was installed.

2009-10 Update: CS-Canyon Park's Nature Center native plant gardens demonstrate to visitors the drought tolerance plants that are available to consumers, and the benefits of a drip irrigation systems.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 07 Concentration Area: Urban Design - Green Building

Department: CD Priority: 1

Project Name: Green Build Educational Workshop

Project Description: Educational program to increase awareness and knowledge of Green Building Practices.

Prior Updates

2006-07
 CD Staff has meet with the utility companies (Edison & Gas Co) to develop workshops for commercial and residential Green Building. Potential workshops to begin mid-March through September 2008.

2007-08
 The first workshop was completed on March 27, 2008. The topic of the workshop was Conservation Tips for Single Family homeowners. Industry participants included SCE, So California Gas Company, and our PW Department. Staff is in the process of forming a te

2008-09 Update:
 -Staff are developing an educational program for the homeowner - Main topic is how does LEED define a green home. Materials for programs are still being developed. These programs will start in FY 09-10 and will have at least three sessions per year.
 -Sta

2009-10 Update: Monrovia Historic Preservation Group sponsored a energy efficiency workshop in Spring 2009. CS staff provided a presentation to the local USGBC chapter on the Monrovia Library in May 2010. Staff are preparing for a Green Building workshop at the Sustainab

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: CD Priority: 1

Project Name: Green Build Ordinance

Project Description: Draft ordinance to establish Green Building standards. TBD if program will be incentive based or mandated.

Prior Updates

2006-07
 Project had not yet began in FY 06-07

2007-08
 Project had not yet began in FY 07-08

2008-09 Update:
 Now that the Building Standards Commission has adopted the 2008 California Green Building Standards Code, city staff will be incorporating and amending the code to fit the proposed Green Building Ordinance. The proposed ordinance will be reviewed by City

2009-10 Update: CD - Project delayed while State adopted LEED/Green Building standards. Staff to take proposed ordinance to City Council for review in October 2010.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Key:
 Admin = Administration Services CS = Community Services FD = Fire Department PW = Public Works
 CD = Community Development HR = Human Resources PD = Police Department R10 = Revised 2010

Department: PW Priority: 1

Project Name: Low Impact Development (LID) Standards

Project Description: Related to NPDES and SUSMP Development requirements, LID to increase infiltration and, increase ability to manage pollutant of concern and reduce stormwater run-off

Prior Updates

2006-07
 "PW Staff will determine development requirements once new NPDES permit is issued. LID is currently suggested as a Best Management Practice in Public Works standard conditions for both construction and post-construction pollution mitigation. "

2007-08
 PW Staff will determine development requirements once new NPDES permit is issued. LID is currently suggested as a Best Management Practice in Public Works standard conditions for both construction and post-construction pollution mitigation. Project will b

2008-09 Update:
 -Transit Village Conditions of Approval with LID requirement - implementing EPA Grant for LID.
 - This program to continue into the next fiscal year.

2009-10 Update: PW - Staff continues to research LID standards and encourages its use on development projects.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 08 Concentration Area: Urban Design - Urban Planning

Department: Admin., CD & PW Priority: 1

Project Name: Transit Village Master Plan Development

Project Description: Develop a multi-use planned re-development including transit station, shopping complex, green belt and new City Park.

Prior Updates
 2006-07
 Land Use element to be adopted in January 2008 establishing Land Use Standards for Station Square Transit Village.

2007-08
 The Land Use Element was adopted as scheduled. The project is still pending. Developer has not submitted a project.

2008-09 Update:
 Transit Village Conditionally approved with LID requirements. Improvements EPA Grant for LID.

2009-10 Update: Foothill Extension delayed until status of Metros Gold Line Maintenance and Operations Yard is determined. 2 scoping sessions held, environmental documentation is being prepared.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: CS Priority: 1

Project Name: Wilderness Preserve Management Plan

Project Description: Review recreation of Wilderness Preserve Management Plan and Hillside Recreational area.

Prior Updates
 2006-07
 Environmental Consultant (LSA Associates, Inc.) is working on Hillside Management Study. Once completed, the conservation and open space element will be updated (2009). Physical inventory of Hillside Rec (100%) and Hillside Wilderness Preserve (20%) compl

2007-08
 Environmental Consultant (LSA Associates, Inc.) is working on Hillside Management Study. Once completed, the conservation and open space element will be updated (2009). Physical inventory of Hillside Rec (100%) and Hillside Wilderness Preserve (40%) compl

2008-09 Update:
 Staff is developing its strategy to implement the plan to be approved by the City Council.

2009-10 Update: CS- Project delayed pending Environmental Impact Report

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Key:
 Admin = Administration Services CS = Community Services FD = Fire Department PW = Public Works
 CD = Community Development HR = Human Resources PD = Police Department R10 = Revised 2010

Action Item #: 09 Concentration Area: Urban Design - Community

Department: CD Priority: 1

Project Name: Additional Live/Work Units

Project Description: New development or redevelopment to encourage multi-use design efforts.

Prior Updates
 2006-07
 The General Plan is being changed to facilitate mixed-use development in three major transportation corridors, including a transit village, to provide sustainable, jobs, homes and transportation alternatives in appropriate locations, discouraging urban sp

2007-08
 The General Plan is being changed to facilitate mixed-use development in three major transportation corridors, including a transit village, to provide sustainable, jobs, homes and transportation alternatives in appropriate locations, discouraging urban sp

2008-09 Update:
 Ongoing project.

2009-10 Update: Colorado Commons was completed. Because of the economy, the California Avenue Live/Work development was sold as regular units. Station Square is delayed until decision on Maintenance & Operations Yard is made.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: Admin. Priority: 1

Project Name: Green Jobs - Enterprise Zone

Project Description: Apply for 2009 Enterprise Zone (EZ) designation.

Prior Updates
 2006-07

2007-08

2008-09 Update:

2009-10 Update: ADMIN- Following the budget cuts considerations at the State and local levels, and the recent opinions issued by the California Legislative Analyst's Office regarding Enterprise Zone effectiveness, there will be a postponement for the re-application for

2009-10 Update - Fiscal Responsibility: There will be no additional costs for FY 2009/2010

Status: Ongoing Entry ID

Department: HR Priority: 2
 Project Name: Job Search Center
 Project Description: New development or redevelopment to encourage multi-use design efforts.
 Prior Updates: *2006-07*
 Project had not yet began in FY 06-07
2007-08
 Project had not yet began in FY 07-08
 2008-09 Update:
 HR is currently reviewing vendors to purchase and implement an online application system. This system will include a web page with links to other job search agencies such as the Employment Development Department (EDD), etc. Additionally, we will look to
 2009-10 Update: Ongoing Project.
 2009-10 Update - Fiscal Responsibility: To be determined
 Status: Ongoing Entry ID

Department: HR Priority: 1
 Project Name: YES Program
 Project Description: Summer youth employment program (YES)
 Prior Updates: *2006-07*
 More than 30 youths participated successfully in the program in 2007, its first year, and a similar if not larger number are anticipated in 2008. The HR Department will continue to coordinate, publicize and strive to enhance the YES Summer youth employmen
2007-08
 There are 32 youths currently participating in the YES program this summer.
 2008-09 Update:
 A YES Program Steering Committee was formed in Sept of 2008; the Committee includes members from the MUSD, YMCA and City Staff. For 2009, the program was scaled down due to reductions in budget for the program; 20 Interns have been recruited and will beg
 2009-10 Update: CS-Canyon Park provided a venue for a Monrovia Youth Employment Service student to work during the summer and learn about the environment and how to preserve it.
 2009-10 Update - Fiscal Responsibility: To be determined
 Status: Ongoing Entry ID

Action Item #: 10 Concentration Area: Urban Nature - Park

Department: PW Priority: 2

Project Name: Emerald Necklace Coalition

Project Description: Participate in Emerald Necklace Coalition projects in Peck Rd. Water Conservation Park, Sawpit and Santa Anita channels.

Prior Updates 2006-07
2007-08
2008-09 Update:

2009-10 Update: PW - City Council adopted the Emerald Necklace Accord on May 18, 2010. Staff will begin work with Amigos de los Rios on projects pertaining to Peck Park and stormwater pollution prevention.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: CS and PW Priority: 3

Project Name: River Trail System

Project Description: Research and develop recreational trail along Santa Anita Wash.

Prior Updates 2006-07
No action has been taken at this time.
2007-08
No action has been taken at this time.
2008-09 Update:
Met with Emerald Necklace Project to determine possibility of working on projects together in the future.

2009-10 Update: PW - City Council adopted the Emerald Necklace Accord on May 18, 2010. Staff will begin work with Amigos de los Rios on projects pertaining to Peck Park and trail system.
CS- Project delayed due to limited staff

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 11 Concentration Area: Urban Nature - Habitat Restoration

Department: PW Priority: 1

Project Name: Bear Resistant Trash Barrel Expansion

Project Description: Make bear resistant trash barrels available to all residents who wish to participate that live north of Foothill Avenue.

Prior Updates
 2006-07
 2007-08
 2008-09 Update:

2009-10 Update: PW - City Council adopted the amended Residential Agreement that included the expansion of the Bear Resistant Trash Barrel program. In June 2010, City Council adopted an amendment to the agreement to allow a Bear Resistant Barrel Unlock service rate for

2009-10 Update - Fiscal Responsibility: No fiscal impact as residents pay for unlock service.

Status: Ongoing Entry ID

Department: CD and PW Priority: 3

Project Name: Underground Inventory

Project Description: Work with SCE in coordination with their Development plan for underground utilities. As utility lines are put underground, allow for larger tree canopy growth and more shade.

Prior Updates
 2006-07
 Construction began January 2008 for undergrounding of SCE poles on Mountain Avenue from Huntington to Lemon Avenues. After completion, a street improvement will incorporate new street tree planting.

2007-08
 This project is funding specific and will continue as funds become available and the next project area is identified. The project that encompasses the area on Royal Oaks between Shamrock and Mountain and on Mountain to 200 feet South of Lemon Ave is currently

2008-09 Update:
 -Initiate project that encompasses the area on Magnolia and Central to Duarte. Currently in the design phase.
 -Project encompasses the area on Royal Oaks between Shamrock and Mountain and on Mountain to 200 feet South of Lemon Ave is currently 75% complete

2009-10 Update: PW -Only work left to be completed is the Live Oak/Myrtle/Peck Rd. portion of the project. Anticipated completion in FY 2010-11.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 12 Concentration Area: Urban Nature - Wildlife

Department: CS Priority: 3

Project Name: Implement Hillside Wilderness Management Plan

Project Description: Community Services to implement the Master Plan for the Hillside Wilderness Preserve (HWP) and Hillside Recreation area.

Prior Updates
 2006-07
 Municipal Code Ordinance in place, 100% of Hillside Recreation Area physical inventory complete, 20% of Hillside Wilderness Management Plan.
 2007-08
 LSA projected to complete Management Plan in the summer of 2008
 2008-09 Update:
 Ongoing project. Staff is reviewing the first steps in implementing the plan approved in Jan 2009 by the City Council.

2009-10 Update: CSA network of trails is maintained by Community Services staff to provide access to recreational open space. The HR & HWP Management Plan is on hold until specific issues are resolved. Inventory continues on a yearly basis. An inventory of critical habi

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 1/2

Project Name: Trash Excluders for Trash TMDL's

Project Description: Install trash excluders in City owner catch basins to reduce the amount of trash discharged to the Los Angeles River.

Prior Updates
 2006-07
 2007-08
 2008-09 Update:

2009-10 Update: PW - Project is postponed as no funding sources are currently available.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 13 Concentration Area: Transportation - Public

Department: CD and PW Priority: 3

Project Name: Bike Plan Feasibility Study

Project Description: Consider a feasibility study of installing Type 1 Bike Routes to City Transit Centers such as the metrolink station.

Prior Updates
 2006-07
 The Draft circulation Element will be reviewed by the City Council in January 2008, which incorporates strategies for improving mobility for bicycles. This could be used as the framework for future studies.

2007-08
 Ongoing

2008-09 Update:
 Ongoing project.

2009-10 Update: Ongoing project.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: Admin. CD and PW Priority: 3

Project Name: Gold Line Extension

Project Description: Extension of Gold Line through Monrovia to Claremont

Prior Updates
 2006-07
 Working regionally and nationally to accomplish this goal. Latest public relations campaign involved postcards to Secretary of Transportation seeking support.

2007-08
 Campaign continues with a vote set for the end of June

2008-09 Update:
 Ongoing project.

2009-10 Update: Ongoing project.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: Admin., and CD Priority: 3

Project Name: Seamless Multi-Modal System

Project Description: Prepare Trolley and Foothill Transit Study. Consider bus transfer station at Station Square.

Prior Updates

2006-07
The draft report has been completed by the consultant. Staff will incorporate additional data and analysis and will present final study to the City Council in early 2008.

2007-08
Staff is reviewing draft report and incorporating current trends and proposed transit Village. Anticipated presentation to City Council within next several months.

2008-09 Update:
Ongoing project.

2009-10 Update: Ongoing project.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 14 Concentration Area: Transportation - Clean Vehicles

Department: PW Priority: 3

Project Name: Aeroenvironment Grant Application

Project Description: Assist local business with grant application that would provide "green" vehicles to City for temporary use.

Prior Updates: 2006-07
2007-08
2008-09 Update:

2009-10 Update: PW - Letter was generated with City Manager's signature to assist funding request. No further updates on status of this project have been received from Aeroenvironment.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: Hybrid Electric Vehicle Purchase

Project Description: Hybrid Electric Vehicle Purchase for Public Works Operations Section

Prior Updates: 2006-07
Project had not yet began in FY 06-07
2007-08
Project had not yet began in FY 07-08
2008-09 Update:
Hybrid vehicles are not being considered for purchases this year.

2009-10 Update: PW - No progress.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: Admin., CD, CS, FD, PD and PW Priority: 1

Project Name: Purchase of Electric Vehicle

Project Description: Purchase electric vehicle, with a deck to carry supplies, to be used for trips between City Hall facilities.

Prior Updates

2006-07
 Green Team Members have discussed and are research possible funding/grant options for a small electric vehicle/cart.

The Police Department has purchased a T3 Personal Mobility Vehicle to transport one police officer on patrols of the Old Town area and

2007-08
 Staff has not identified any grant funding to make a purchase. Staff continues to research for opportunities.

2008-09 Update:
 Public Works looking at GEMs for current fleet replacement. Test cars are being provided in June 2009.
 Fire Department-No progress

2009-10 Update: PW - GEM electric vehicles (2) purchased for Utilities Section as replacement for a single gasoline powered pickup truck. Budget constraints limit the expansion of fleet vehicle purchases beyond this point at this time.
 CS-Canyon Park continues to use th

2009-10 Update - Fiscal Responsibility: Elimination of 500 gallons of fuel costs per year per vehicle.

Status: Ongoing Entry ID

Action Item #: 15 Concentration Area: Transportation - Reduce Congestion

Department: PD Priority: 1

Project Name: Court Rideshare Project

Project Description: Reduce number of single occupancy trips by City vehicles to Court or meetings by multiple off-duty police officers required to be present in court by coordinating carpools for each court day.

Prior Updates

2006-07
In an effort to reduce the number of commute trips by single occupant vehicles, police personnel are encouraged whenever practical to use a Department vehicle for officers to carpool to required court appearances.

2007-08
Police department employees continue to carpool for court appearances whenever possible. An estimated 20% of the police department's workforce carpool to work at this time.

2008-09 Update:
This project remains in effect and continues to reduce the number of single occupancy trips to court by the same 20% as previously reported.

2009-10 Update: PD - Project remains in effect and continues to reduce the number of single occupant trips to events by the same 20% as previously reported in FY 2009/10.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: HR Priority: 2

Project Name: Develop online training programs for employees

Project Description: Staff to explore implementation of web based training and development opportunities for staff in-house as opposed to having employees commute to outside facilities.

Prior Updates

2006-07
Project had not yet began in FY 06-07

2007-08
Project had not yet began in FY 07-08

2008-09 Update:
The HR Department implemented an on-line training program accessible to all employees; Supervisors and Managers, and Safety/Wellness Committee members were issued usernames and passwords for access. The web based training program offers training modules

2009-10 Update: HR - Online training accessibility has been implemented; additionally wherever possible. City employees participating in training via webinar to reduce the number of employees commuting.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Key:
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 CD = Community Development HR = Human Resources PD = Police Department R10 = Revised 2010

Department: HR Priority: 1

Project Name: Expand Alternative Work Schedule/Telecommuting Policy

Project Description: City staff to explore expanding alternative work schedules and telecommuting.

Prior Updates
2006-07
 No action taken at this time.

2007-08
 Completed. Current Admin Policy No. 1.16 allows for flexibility in work schedules and telecommuting based on need, feasibility, and Supervisor approval. The police department's entire workforce continues to operate on either a 4/10 or 3/12 schedule.

T
 2008-09 Update:

2009-10 Update:

2009-10 Update - Fiscal Responsibility: Not determined, project completed in FY 2007-08

Status: Ongoing Entry ID

Department: PW Priority: 1/2

Project Name: Traffic Signal Synchronization Projects

Project Description: Assign priorities to busy signals and LACPW traffic signal synchronization projects. Implement programs to increase AM/PM peak hour traffic improvements along the Huntington Drive corridor.

Prior Updates
2006-07

2007-08

2008-09 Update:

2009-10 Update: PW - Working currently with Los Angeles County Public Works Department (LACPWD) on two projects for the Huntington corridor. One is a coordination project for signals and the other is a bus priority project. Both are designed to improve the flow of traffic

2009-10 Update - Fiscal Responsibility: Participation in project will result in upgrade to City's existing traffic signal system (replacement controllers) at no cost along the Huntington corridor resulting in savings of approximately \$12,000 for new equipment.

Status: Ongoing Entry ID

Action Item #: 16 Concentration Area: Environmental Health - Toxic Reduction

Department: Admin. and PW Priority: 2

Project Name: Reevaluate Purchasing Process to Eliminate Toxics/Non-Renewable Products

Project Description: Staff to determine rating scale for hazardous, toxic and non-renewable materials and then formulate plan to substitute with non or less toxic alternatives.

Prior Updates
 2006-07
 Project had not yet began in FY 06-07
 2007-08
 Project had not yet began in FY 07-08
 2008-09 Update:
 No progress.

2009-10 Update: PW - On March 26, 2010, City Council adopted a resolution of support for an Extended Producer Responsibility (EPR) System and authorized the City Manager or his designee to execute the Pledge of Support and to become a California Product Stewardship Coun

2009-10 Update - Fiscal Responsibility: Nine items have been recorded in EPP database since Fall 2009. No cost savings was recorded.

Status: Ongoing Entry ID

Department: CS and PW Priority: 2

Project Name: Toxics Education Program

Project Description: Establish an educational program to enhance awareness of toxic products, promote the proper disposal, and suggested alternatives.

Prior Updates
 2006-07
 Project had not yet began in FY 06-07
 2007-08
 Project had not yet began in FY 07-08
 2008-09 Update:
 The Environmental Purchasing Policy (EPP) was established in February 2009 and will serve as a vehicle to implement this program. Less toxic and non-hazardous waste are two of the characteristics as this information is conveyed to employees it will serve

2009-10 Update: PW - On March 26, 2010, City Council adopted a resolution of support for an Extended Producer Responsibility (EPR) System and authorized the City Manager or his designee to execute the Pledge of Support and to become a California Product Stewardship Coun

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Key:
 Admin = Administration Services CS = Community Services FD = Fire Department PW = Public Works
 CD = Community Development HR = Human Resources PD = Police Department R10 = Revised 2010

Action Item #: 17 Concentration Area: Environmental Health - Promote Wellness

Department: HR Priority: 1

Project Name: Expand Gym Memberships

Project Description: Contract with World GYM to provide corporate membership.

Prior Updates
 2006-07
 Human Resources will work with Santa Anita Family YMCA, 24-Hour Fitness and other providers to provide corporate memberships to all city employees.

2007-08
 The City has partnered with the Santa Anita YMCA to offer free membership to all City employees and discounts for employee's family members. The membership includes facility use and wellness program services.

2008-09 Update:
 Free membership is offered to all employees through the YMCA; additionally, the City offers reimbursement of 50% of the monthly membership fee for 24 Hour Fitness. Staff will look to offer incentives with other Monrovia Gyms as the budget permits.

2009-10 Update: HR continues to offer free gym membership for employees to the YMCA, unfortunately due to budget constraints, we had to scale back contributions toward offering discounts and contributions towards other gym memberships.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: HR Priority: 1

Project Name: Expand Wellness Program

Project Description: Explore opportunities to offer a greater variety of wellness activities to staff and the community.

Prior Updates
 2006-07
 HR will explore opportunities to partner with outside organizations to offer a greater variety of wellness activities and services/programs to staff and the community.

2007-08
 Ongoing project.

2008-09 Update:
 HR continues to work with current insurance vendors and outside organizations to offer a variety of wellness activities. An event calendar has been posted on the City's Intranet. The calendar is continually updated and includes all safety/wellness and e

2009-10 Update: HR has expanded the Wellness Program to include monthly workshops on health/wellness related topics; additionally we have expanded the number of activities officered to employees and created an Employee Event Calendar. HR has partnered with several outsid

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 18 Concentration Area: Water Demand

Department: PW Priority: 3

Project Name: CalSense Controller at Historic Museum

Project Description: Installation of a CalSense controller at the Historic Museum. This facility improvement project is unfunded.

Prior Updates 2006-07
 2007-08
 2008-09 Update:

2009-10 Update: PW - delayed due to funding

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 1

Project Name: CalSense Installation Project - Round 2

Project Description: CalSense Irrigation Controllers to be installed at site locations still to be determined. Funding provided by City's Water Division.

Prior Updates 2006-07
 2007-08
 2008-09 Update:

2009-10 Update: PW - Project delayed due to funding.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 2

Project Name: CalSense Irrigation

Project Description: Work with Public Works to install a Cal-Sense irrigation system at Monrovia Canyon Park and Connect Huntington Drive median with Cypress and Myrtle medians for Cal-Sense Irrigation system

Prior Updates
 2006-07
 Utilities Division will make a mid-year adjustment to fund Cal-Sense System at designated areas.

2007-08
 Two Cal Sense Controllers have been included in the Public Works 2008-09 Capital Projects. Project is funded through the Utilities Division and will be used at Grand Avenue Park and a portion of medians along Huntington Drive.

2008-09 Update:
 - Julian Fisher Park and Huntington Median.
 - Library Park CalSense irrigation system was upgraded.

2009-10 Update: PW - delayed due to funding

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: CS Priority: 3

Project Name: Demonstration Garden

Project Description: Investigate the development of a drought tolerance & erosion control demonstration garden near the Nature Center. This will require the cooperation of the Monrovia Fire Department, the Monrovia Garden Club and Canyon Park.

Prior Updates
 2006-07
 Project had not yet began in FY 06-07

2007-08
 Ongoing project.

2008-09 Update:
 Phase 1 was completed with plants and drip irrigation installed. Phase 2 & 3 will require Community Services Commission approval prior to proceeding with plans.

2009-10 Update: CS - The first phrase of a drought tolerance demonstration garden was completed including the installation of a drip-water irrigation system.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: CS and PW Priority: 3

Project Name: Explore Metropolitan Water District Conservation Grants

Project Description: Monrovia is a member of the Upper San Gabriel Valley Water District and a retailer of the Metropolitan Water District (MWD), Staff will explore if MWD Conservation Grants are available.

Prior Updates
 2006-07
 Awaiting information on when 2008 programs and grants will be made available to Member Agencies.

2007-08
 Staff explore MWD Conservation Grants and found its eligibility to be minimal due to the City's already ongoing use of water saving Calsense irrigation controllers using weather station data and flow sensor technology. Staff will continue to grant oppor

2008-09 Update:
 Same as last years update plus, commercial rebate program (ex. cooling towers controllers, ice machines, etc.) information to be provided on City website regarding this program.

2009-10 Update: PW - No grants are available for Utilities, only residential and commercial CS-project delayed due to limited staff.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: CD and PW Priority: 1

Project Name: Low Impact Development (LID) Program

Project Description: Future requirement of the LA County Stormwater Permit to make sure all future development utilizes various methods to decrease the impacts of water runoff through vegetation and other mechanism to keep water on-site.

Prior Updates
 2006-07
 Staff will determine development requirements once new NPDES permit is issued. LID is currently suggested as a Best Management Practice in Public Works standard conditions for both construction and post-construction pollution mitigation. The use of pervio

2007-08
 LID is listed as the preferred method to address pollutants of concern and to fulfill NPDES post-development best management practices (BMP's). Engineering and Environmental Services staff have attended a LID training/information meeting. Engineering and

2008-09 Update:
 Ongoing Project. EPA grant funding submitted for LID implementation towards Station Square phase 1-3. Funding approval is pending. Application is being reviewed by EPA.

2009-10 Update: Ongoing Project.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: CS Priority: 1

Project Name: Native Plant Sale at Canyon Park

Project Description: Investigate the potential opportunity for residents to landscape their yards in drought tolerant, soil erosion and fire resistant vegetation

Prior Updates
 2006-07
 2007-08
 2008-09 Update:

2009-10 Update: CS-project delayed due to limited staff and budget.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 3

Project Name: Provide rebates to encourage water conservation

Project Description: Provide water rebates to our residents to encourage water conservation. Funding/reimbursement may be available through grants or through Upper San Gabriel Valley Municipal Water District funds. We are still researching available resources at this time.

Prior Updates
 2006-07
 Presently Upper San Gabriel Valley Metropolitan Water District (USGVMWD) offers rebates. USGVMWD is working with city staff to help increase awareness of their rebate options.

2007-08
 Staff has been in contact with MWD and their consultant. Parks Staff has been advised that due to their use of water saving Cal Sense Controllers in open space areas that Monrovia is too advance in its open space development for the MWD grants.

2008-09 Update:
 - All USGVWMD programs are available to Monrovia residents (ex: low-flow toilet rebate, washing machines, irrigation system replacements, irrigation controllers, etc.).
 - Provide more information to residents on USGVWMD and City website and rebates.
 -

2009-10 Update: PW - All USGVMWD programs are available to Monrovia residents on a first come first serve basis (i.e. ultra-low-flow toilet exchange program, high efficient cloths washers, irrigation controllers, sprinklers, etc.). This information is provided to reside

2009-10 Update - Fiscal Responsibility: Not yet determined. Rebates to save residents on replacement purchases to higher efficiency household appliances and irrigation equipment.

Status: Ongoing Entry ID

Department: PW Priority: 1
 Project Name: Water for Life Project
 Project Description: Create public awareness campaign for water conservation. Investigate rate restructuring for city watering fees.
 Prior Updates: 2006-07
 2007-08
 2008-09 Update:
 2009-10 Update: PW - Program logo has been completed. A computer program for a tiered rate structure has been developed. Staff is presenting water conservation information to 5th graders in Canyon Park. Staff is providing water conservation information and water conse
 2009-10 Update - Fiscal Responsibility: To be determined
 Status: Ongoing Entry ID

Action Item #: 19 Concentration Area: Water - Water Sources

Department: PW Priority: 1

Project Name: Nitrates Monitoring/Treatment

Project Description: The City will monitor, track and develop a treatment process for nitrates.

Prior Updates
 2006-07
 Currently, nitrate levels are being monitored and tracked. No action is necessary at this time.
 2007-08
 Currently, nitrate levels are being monitored and tracked. No action is necessary at this time.
 2008-09 Update:
 Currently, nitrate levels are being monitored and tracked. No action is necessary at this time.

2009-10 Update: PW - Nitrate levels are still being monitored. No action necessary at this time. Utilities has applied for a grant through Water Quality Authority.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: PW Priority: 3

Project Name: Secondary Contaminates List Monitoring Program

Project Description: The City will monitor and track newly listed contaminants. A reserve fund for future contaminate treatment will be explored.

Prior Updates
 2006-07
 Currently, monitoring is being conducted. No action is necessary at this time.
 2007-08
 Currently monitoring is being conducted. No action is recommended at this time.
 2008-09 Update:
 Currently monitoring is being conducted. No action is recommended at this time.

2009-10 Update: PW - Monitoring is still on going. No action is recommended at this time.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: 20 Concentration Area: Water - Wastewater

Department: PW Priority: 1

Project Name: Fat, Oil and Grease (FOG) Program

Project Description: The city will implement a fat, oil and grease program which includes an educational component.

Prior Updates
 2006-07
 Staff has begun researching options for FOG program expansion. Plans for this program are detailed in the City's Sewer System Management Plan (SSMP) Development Plan and Schedule, approved by City Council in October 2007. Staff is currently working on s

2007-08
 Staff continues to research options for FOG program expansion. Plans for this program are detailed in the City's Sewer System Management Plan (SSMP) Development Plan and Schedule, approved by City Council in October 2007. Staff is currently working on s

2008-09 Update:
 - Program guidelines are outlined in the Sewer Master Plan.
 - Contractor inspections of existing restaurants have occurred.

2009-10 Update: PW - Ongoing program

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Department: FD and PW Priority: 1

Project Name: Increase NPDES Enforcement & Public Education Outreach

Project Description: The City of Monrovia Fire Department will increase the number NPDES inspections conducted annually by incorporating Stormwater inspections as part of current inspections. Increase public education and outreach efforts of Stormwater campaign

Prior Updates
 2006-07
 Environmental Services Section and Fire Department have continued discussions for the Fire Department's Hazardous materials position duties under NPDES inspections. The position is currently scheduled to be filled at the beginning of FY 08-09.

2007-08
 Illicit Discharges violations are now enforced under the City's Administrative Fine Ordinance. Discussions continue with Fire Department for Code Enforcement assistance.

A position is presently frozen to enact Fire Department's Hazardous materials po

2008-09 Update:
 FD-No Progress
 PW - No progress.

2009-10 Update: FD - Project delayed due to frozen staff position.
 PW- project delayed due to frozen staff position.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Key:
 Admin = Administration Services CS = Community Services FD = Fire Department PW = Public Works
 CD = Community Development HR = Human Resources PD = Police Department R10 = Revised 2010

Department: PW Priority: 2
 Project Name: Sewer System Monitoring Plan
 Project Description: Conduct a City-wide survey and analysis of sewer system to Develop System Master Plan
 Prior Updates: *2006-07*
 Project had not yet began in FY 06-07
 2007-08
 Project had not yet began in FY 07-08
 2008-09 Update:
 This project has been completed and adopted by City Council.
 2009-10 Update: PW - Delayed due to staffing and computer system requirements for CAD. Projected for 2011-12 budget year.
 2009-10 Update - Fiscal Responsibility: To be determined
 Status: Ongoing Entry ID

Department: PW Priority: 1
 Project Name: Transit Village - Low Impact Development
 Project Description: Work with developer to design Low Impact Development plan for Transit Village.
 Prior Updates: *2006-07*
 2007-08
 2008-09 Update:
 2009-10 Update: PW - Prepared grant applications to obtain funding for low impact development features and educational opportunities for Transit Village/Station Square project.
 2009-10 Update - Fiscal Responsibility: To be determined
 Status: Ongoing Entry ID

Action Item #: 21 Concentration Area: Water - Groundwater Recharge

Department: Admin., CD, CS, FD, PD, and PW Priority: 1

Project Name: Determine Validity of Action Item

Project Description: Review the ability to establish a baseline to meet the percentages described in the Action Item.

Prior Updates 2006-07
2007-08
2008-09 Update:

2009-10 Update: PW - Working with local agencies on Groundwater Recharge Infrastructure Project (GRIP) to provide reclaimed water for groundwater recharge.

2009-10 Update - Fiscal Responsibility: To be determined

Status: Ongoing Entry ID

Action Item #: ALL Concentration Area: ALL

Department: Admin, CD, CS, FD, PD, and PW Priority: 1

Project Name: Sustainability Expo

Project Description: Green Team to host a Sustainability Expo at Library Park in Fall 2010. Expo will feature workshops, booths, green library tour, low emission vehicle display and children activities.

Prior Updates 2006-07
2007-08
2008-09 Update:

2009-10 Update: Green Team is currently preparing to host the Community Sustainability Fair on September 25, 2010 from 11 to 4 p.m. at Library Park. Event will feature Reuse Fashion Show, Radio Disney's Recycling Relay, composting, energy efficiency, green building works

2009-10 Update - Fiscal Responsibility: Staff solicited sponsorship from local organizations and businesses. Estimated total from sponsorship opportunities was \$11K. Booth space rental was set at \$100 per booth with a limited number of free booths for non-profits and environmental organizations

Status: Ongoing Entry ID