



**DEVELOPMENT REVIEW COMMITTEE
APPLICATION**

**Department of Community Development
Planning Division**

(626) 932-5565
www.cityofmonrovia.org

FILING DEADLINE – WEDNESDAY AT NOON THE PRIOR WEEK (FOR MOST PROJECTS)

Project Address

_____ Zoning _____

Applicant

Owner Agent of Owner Purchaser

Name _____

Address _____ City _____ Zip _____

Telephone _____ Email _____

Request

Design Review Signage Advisory Review Other (describe):

Additional Requirements

Posting of Property **Public Hearing**

The Fine Print: The Development Review Committee (DRC) was established to streamline City review processes and is staffed by the Planning Division. DRC meets every other Wednesday afternoon at 2:00 p.m. in the City Council Chambers. The meeting is open to the public and you are encouraged to attend. Unless additional information is requested by the Committee, DRC will either approve or deny your application or will make recommendations to the Planning Commission at the scheduled meeting. This request does not constitute an application for a building permit. A separate application is required. Additional information, including fees and submittal requirements, is available on the City's website: www.cityofmonrovia.org/planning

ALL DECISIONS OF THE DEVELOPMENT REVIEW COMMITTEE CAN BE APPEALED TO THE PLANNING COMMISSION IF FILED IN WRITING WITH THE PLANNING DIVISION WITHIN TEN (10) DAYS OF THE FINAL DECISION. (Fee required).

Certification: I hereby certify that I am the applicant or designated agent named herein and that I am familiar with the rules and regulations with respect to preparing and filing this petition for discretionary action, and that the statements and answers contained herein and the information attached are in all respects true and accurate to the best of my knowledge and belief under penalty of perjury statements and information presented in this application and in the submitted exhibits are true and correct to the best of my knowledge and belief.

(Signature of Applicant)

Date: _____

(Planning Staff Use Only)

Public Hearing: Mail Publish

Application No: PMT _____

DRC Meeting Date _____

Date Received _____

Received by: _____

Request: _____

Fees:

Design Review _____

Exception _____

Other _____

Minor CUP _____

Noticing/Publication(MCUP) _____

PC Advisory _____

Anticipated PC Meeting: _____

Computer/Historic Surcharge _____ \$8.00

Other Applicable Regulations:

- Alquist Priolo HDP Lot Consolidation Wireless Facilities
- Demolition Ord. High Fire Zone Posting Covenant Required
- Encroachment HOA/Mgmt Approval Public Art Landscape Plan

Departmental Review Required:

- Public Works Fire Police

CEQA Determination:

- CE Class _____ Initial Study Required

Zoning Compliance:

- Setbacks/FAR Parking Use Classification: _____
- Signage

Staff Review:

- Field Check Pictures Draft Conditions Required: Planning PW
- Surrounding Uses

Comments:

Recommendation: _____