

City Manager's Update

Tuesday, May 3, 2016

Hello everyone!

In an effort to provide an update of important news and notes from this last week, the following report has been prepared. As always, please feel free to let me know if you have a question about any of the items contained in this update – I can be reached via email at ochi@ci.monrovia.ca.us!

And of course... all the best to you and yours as we continue through this week!

Best regards,
Oliver

QUOTE OF THE WEEK

Remember that happiness is a way of travel, not a destination.

– Roy L. Goodman

JEREMY SANCHEZ SELECTED AS NEW FIRE DIVISION CHIEF

After a thorough and competitive recruitment process, we have selected Jeremy Sanchez as our newest Fire Division Chief. During the assessment process, Jeremy not only demonstrated an aptitude for all of the technical qualifications needed to serve in the Division Chief role, he also demonstrated a commitment to our organizational values, and we are confident that Jeremy will serve as a tremendous leader for both the Fire Department and for the City.



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Jeremy is currently transitioning out of his current assignments and into his new role as the A-shift Division Chief. In that capacity, he will be overseeing emergency preparedness, policies, technology, volunteer services, and brush clearance. Please join me in congratulating Jeremy on his promotion into his new role!

NEW FIRE ENGINE 101 NOW IN SERVICE

We have completed outfitting of the new Fire Engine 101, and it is now in service! Outfitting the new engine is a labor intensive endeavor, as our fire department personnel have to do all of the final configuration and mounting of hoses, tools, and equipment. As the attached photo illustrates, the new engine looks terrific and will be a tremendous asset in our efforts to serve the people of Monrovia.



BRUSH INSPECTION LETTER SENT TO AROUND 1,500 RESIDENTS THIS PAST WEEK

With the 2016 fire season approaching, the City, this past week, sent out our customary brush inspection reminder letter regarding resident compliance with the fire code regarding vegetation removal for those living in the hillside interface area. In total, we sent out nearly 1,500 letters, and our actual brush inspection activities (being coordinated by our Fire Department personnel) will begin on May 15, 2016 and will last through July 1, 2016. A copy of the letter that we distributed to our residents has been attached below, and in addition, we have established a new webpage on the City's website to provide residents with an overview of the brush clearance requirements, which can be accessed by clicking on the link below:

<http://www.cityofmonrovia.org/fire/page/brush-clearance>

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CITY OF MONROVIA OFFICE OF THE FIRE CHIEF

141 East Lemon Avenue, Monrovia, California 91016
Telephone 626.256.8102 Facsimile 626.256.8112

Brad Dover
Interim Fire Chief

ANNUAL BRUSH LETTER

Dear Resident,

The 2016 brush season is approaching and as is customary the Monrovia Fire Department will be performing inspections on your property for compliance with the fire code, as it relates to vegetation. We encourage you to visit the City's website at www.ci.monrovia.ca.us and click on the Fire Department link, where you can obtain a detailed description of the code requirements and resources available to help you comply with brush removal requirements.

Annual brush inspections will begin on or after May 15, 2016 so we ask that you complete your required vegetation management before this date. If compliance is not obtained at the conclusion of the second on-site brush inspection, your property may be subject to an administrative fine for those hazardous conditions found after July 1, 2016. Severe violations that pose an imminent threat to health and safety may be forwarded to the City Prosecutor.

I wish to remind you to use power equipment safely in order to prevent fires. Schedule your work before 10 a.m., avoid working on hot or windy days, and observe all safety measures with power tools. Please refer to the attached flier detailing safe equipment use. Also please note that disposal of brush is the homeowner's responsibility. A flier is attached explaining your brush disposal options with Athens.

Finally, I am proud to say that Monrovia is a member of the national Ready, Set, Go wildfire preparedness program. The tenets of the program are:

- Ready** – Preparing for the Fire Threat
- Set** – Situational Awareness when a Fire Starts
- Go** – Early Evacuation

You and your family may use the attached Wildland Fire Action Guide form, the Residential Safety Checklist and the Monrovia Evacuation Planning frequently asked questions (FAQ) guide to help you get "**Ready**" and if required "**Go**."

If you have any questions regarding brush inspections, brush removal or compliance requirements please call (626) 256-8109 and leave a detailed message for a department member who will return your call promptly. Thank you for your attention to this critical matter and in partnering with the fire department to make Monrovia a fire safe community.

Respectfully,

8.50 x 11.00 in Brad Dover, Interim Fire Chief
Monrovia Fire Department

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CITY EFFORTS TO REMOVE BRUSH ON THE CLOVERLEAF ACCESS ROAD SCHEDULED TO TAKE PLACE ON MAY 3-4, 2016

Last week, staff notified residents living in the Hillside Wilderness Preserve that the City will be cutting down pine trees located along the Lower Clamshell Motorway on May 3-4, 2016. The pine trees identified for removal represent a fire risk, and with the fire season approaching, removing the pine trees will reduce the current fire fuel consumption load in the Hillside Wilderness Preserve. Our plan for the pine tree removal efforts include the following steps:

- Prior to finalizing the tree removal process, on April 27, 2016, a survey for migratory bird nesting was conducted in compliance with the Migratory Bird Treaty Act.
- The City will have staff drop the removed trees away from the road, and we will have personnel on site to remove to provide traffic control related activities as an added precaution.
- We have made provisions to ensure that we have some fire extinguishing agents on site during the work that will be performed, including fire extinguishers and large buckets of water.
- The tree removal process is planned to occur between 8:00 a.m. – 12:00 p.m. each day.

SPECIAL MEETING OF THE HISTORIC PRESERVATION COMMISSION TO CONSIDER THE HISTORIC SANTA FE DEPOT REHABILITATION PLAN SCHEDULED FOR MAY 9, 2016, AT 7:00 P.M.

As you may recall, the Historical Preservation Commission (HPC) created the Depot Subcommittee a few months ago to interface with the Daylight Limited, LLC, development team regarding the rehabilitation of the City's Historic Santa Fe Depot building at Station Square. Since that time, the Depot Subcommittee has met with both staff and the development team to assess the proposed scope of the rehabilitation project, and those discussions have been positive, collaborative, and productive.

Based on the work that has been complete to date, we are excited to share that the Daylight Limited, LLC, development team last week submitted an application for the full HPC to consider approval of a Certificate of Appropriateness to authorize the scope of the rehabilitative work to be done at the Historic Santa Fe Depot. Given the submittal, the HPC will be convening a Special Meeting on Monday, May 9, 2016, at 7:00 p.m. to review the application.

This is an exciting step forward in the process to renovate and restore the Historic Santa Fe Depot, and we will be certain to keep everyone apprised of our progress moving forward!

METRO APPROVES TRANSITION OF LINES 190, 194, AND 270 TO FOOTHILL TRANSIT

Last week, the Metro Board approved the transition of Lines 190, 194, and the northern portion of Line 270 (between Monrovia and El Monte) to Foothill Transit. Foothill Transit Governing Board Members Cruz Baca of Baldwin Park, Roger Chandler of Arcadia, and Corey Warshaw of West Covina were on hand and addressed the Metro Board to speak in favor of the transition of the lines. Moving forward, Foothill Transit will be assuming responsibility for those transit lines beginning on June 26, 2016, immediately after Metro ends their service on those lines at midnight on June 25, 2016.

LA COUNTY FIRE COORDINATING TRAINING EXERCISES AT HELISPOT 44-B

The Los Angeles County Fire Department will be coordinating a training exercise on Friday, May 6, 2016, from 8:30 a.m. – 1:00 p.m. in Monrovia at Helispot 44-B. During this training session, local firefighters will be conducting a variety of drills / exercises in preparation for the fire season at Helispot 44-B, which is located north of Norumbega Drive (past Valmont Drive)

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about 1.5 miles south of Sawpit Dam. A map outlining the actual training location, in addition to a flyer advertising the event, has been included below for your reference. If you have any questions regarding this matter, please call (626) 974-8333, or (626) 732-3531.

Los Angeles County Fire Department



FRIDAY, MAY 6, 2016

8:30 AM TO 1:00 PM
HELISPOT 44-B

BE ADVISED: Local firefighters and equipment will be conducting drills/exercises in the local area. The Multi-Agency Drill includes Los Angeles County, Monrovia, Arcadia and Sierra Madre Fire Departments. Residents on Norumbega, Valmont, Shady Oaks and N. Canyon may be impacted.



Fire Season has already begun! You can make your home more defensible so that it has the greatest chance of surviving a wildfire

Ready, Set, Go! is brought to you by the Los Angeles County Fire Department. For more information on Wildfire preparedness, visit our website at www.fire.lacounty.gov

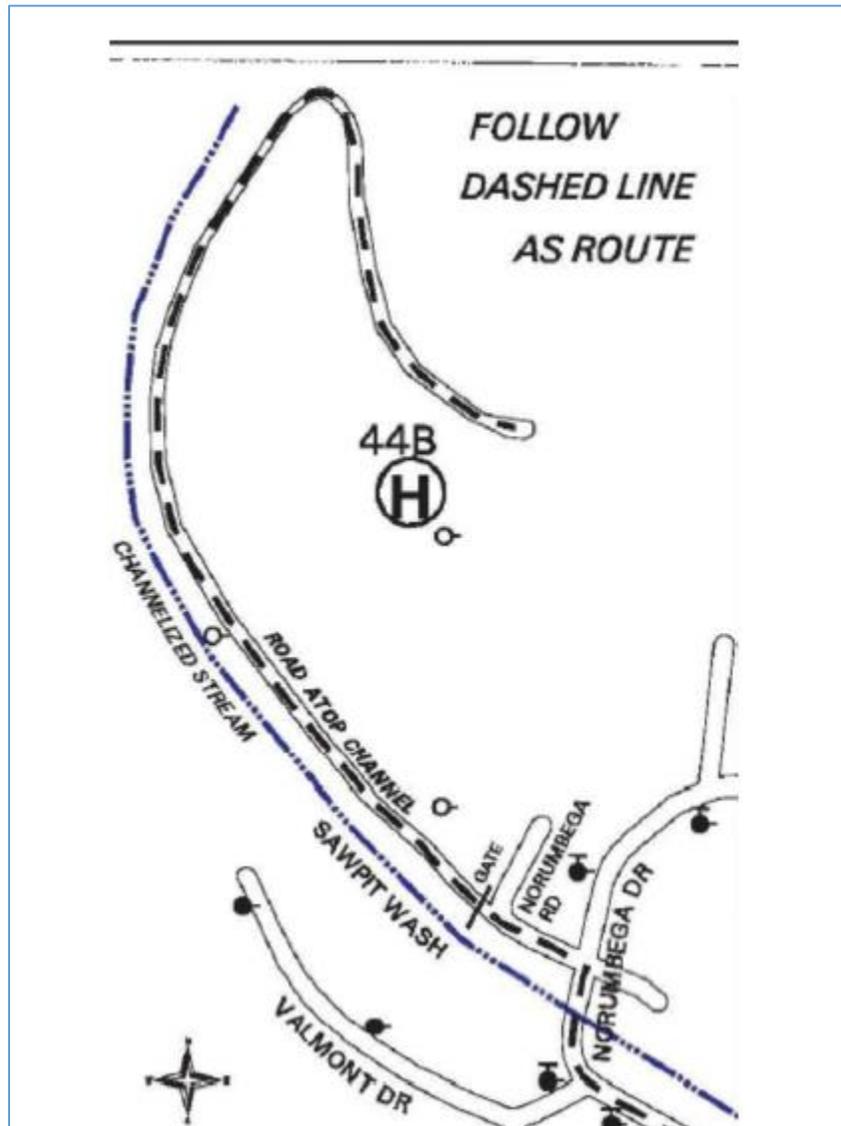
FOR MORE INFORMATION CONTACT:

626- 974-8333
OR (626) 732-3531

WHERE:

Helispot 44-B
Monrovia, CA

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SGV COUNCIL OF GOVERNMENTS SET TO HOST STORMWATER WORKSHOP IN MONROVIA ON MAY 3, 2016 AT 10:00 A.M.

The San Gabriel Valley Council of Governments will be hosting a stormwater workshop here in Monrovia on Tuesday, May 3, 2016, from 10:00 a.m. – 11:30 a.m. at the Monrovia Community Center (119 West Palm Avenue). This meeting has been coordinated to provide information regarding stormwater issues and concerns. Those interested in attending the meeting can register online by clicking on the following link:

https://docs.google.com/forms/d/1_ji-WXu3TqJrX63Cc4j6MznP_J8JSxBiC25toUMWCEs/viewform

Given the complex nature of stormwater regulations, a MS4 Permit / EWMP overview fact sheet and a presentation outlining the issues at hand have been uploaded to our website at the link below for your reference.

<http://www.cityofmonrovia.org/publicworks/page/stormwater-management>

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As referenced in the uploaded documents, the approved stormwater management plan that Monrovia is part of currently requires the construction of \$1.4 billion in stormwater projects. Of that amount, Monrovia's costs have been identified at \$231.1 million.

There are many moving parts associated with the complexities related to the matter, and we would encourage anyone interested in this topic to attend the workshop scheduled to take place on May 3, 2016.

MONROVIA RENEWAL COMMUNITY OUTREACH MEETING SET TO TAKE PLACE ON WEDNESDAY, MAY 11, 2016

Have you heard about the *Monrovia Renewal* program? Is all this infrastructure work really going to happen in Monrovia? And how can I find out when construction will occur in my area?

Get your answers to these questions and more by attending the City's upcoming Monrovia Renewal Overview Meeting, which is set to be held on Wednesday, May 11, 2016 (see the attached flyer)!

- **What:** Monrovia Renewal Overview Meeting
- **Why:** To learn about the initiative overall and what construction is planned for your neighborhood
- **When:** Wednesday, May 11th at 7:00 PM
- **Where:** Monrovia Public Library, Library Community Room, 321 S. Myrtle Ave, Monrovia

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MONROVIA RENEWAL

MONROVIA RENEWAL IS A MULTI-YEAR INITIATIVE
TO ADDRESS PRIORITY REPAIRS TO AGING
INFRASTRUCTURE ACROSS THE CITY.

WWW.CITYOFMONROVIA.ORG/MONROVIARENEWAL

COMMUNITY MEETING

MONROVIA PUBLIC LIBRARY
321 S. MYRTLE AVE

WEDNESDAY,
MAY 11TH @ 7:00 PM

Construction is inconvenient, but it can help if you
know what to expect while repairs are underway.

Learn what's in the works and
get your questions answered.



Also, if you want to stay up to date on all things *Monrovia Renewal*... be sure to sign-up to receive Monrovia Renewal project updates and construction notices by clicking on the link below and following the steps to subscribe! Take a look also at the attached flyer that illustrates how to sign-up for the updates!

www.cityofmonrovia.org/monroviarenewal

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BE SURE TO UTILIZE THE STATION SQUARE TO OLD TOWN SHUTTLE SERVICE ON FRIDAY AND SATURDAY EVENINGS

As you may recall, the City is currently operating a Station Square to Old Town Monrovia shuttle service operation. So if you need to get between Station Square and Old Town on Friday and Saturday, be sure to check out the shuttle service program!

Based on the development of this program, the shuttle service operates as follows:

- **Operational Days / Times:** Every Friday & Saturday – 5:00 p.m. -10:00 p.m.
- **Location:** From Station Square (in the bus turnaround on Primrose Avenue) to Library Park / Community Center (drop off on Lime Avenue), and back to Station Square.
- **Frequency:** The frequency of the service is anticipated to operate as follows:

 Monrovia Shuttle Service Schedule  From Station Square to Old Town Monrovia Every Friday and Saturday Night		
Depart from Station Square (Primrose Ave. South of Pomona Ave.)	Drop off and Depart from Library (Myrtle Ave. South of Palm Ave.)	Return to Station Square (Primrose Ave. South of Pomona Ave.)
5:00 p.m.	5:15 p.m.	5:30 p.m.
5:30 p.m.	5:45 p.m.	6:00 p.m.
6:00 p.m.	6:15 p.m.	6:30 p.m.
6:30 p.m.	6:45 p.m.	7:00 p.m.
7:00 p.m.	7:15 p.m.	7:30 p.m.
7:30 p.m.	7:45 p.m.	8:00 p.m.
8:00 p.m.	8:15 p.m.	8:30 p.m.
8:30 p.m.	8:45 p.m.	9:00 p.m.
9:00 p.m.	9:15 p.m.	9:30 p.m.
9:30 p.m.	9:45 p.m.	10:00 p.m.

- **Fee:** The fee to ride the service will be \$1.00, which is in line with other transit service operations. However, please note... the shuttle service will be **FREE** upon presentation of any METRO / Foothill Fare media (i.e. Tap Card, Pass, Transfer, etc.).

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The flyer features a blue header with the word "MONROVIA" in yellow and "STATION SQUARE" in white. A decorative green vine with leaves runs across the header. In the top right corner, there is a small circular seal of the City of Monrovia. The main body of the flyer is green and contains the following text in blue: "Shuttle Service to Station Square", "Friday & Saturday", "5:00 - 10:00 p.m.", "A City Funded \$1 Rideshare Service", and "Wait time: 30 minutes". A blue horizontal band at the bottom of the green section contains the text "Free with TAP Card or Shuttle Service Voucher" in yellow. At the very bottom, there is a logo for Monrovia Station Square, which consists of a stylized blue building icon above the words "MONROVIA" and "STATION SQUARE" in blue.

MONROVIA
STATION SQUARE

Shuttle Service
to Station Square

Friday & Saturday
5:00 - 10:00 p.m.

A City Funded \$1 Rideshare Service
Wait time: 30 minutes

Free with TAP Card or Shuttle Service Voucher

MONROVIA
STATION SQUARE

SIDEWALK CPR PROGRAM SET TO BE HOSTED BY THE MONROVIA FIRE DEPARTMENT ON THURSDAY, JUNE 2, 2016

Working in collaboration with the Los Angeles County Department of Health Services, the Monrovia Fire Department has worked to coordinate a Sidewalk CPR program, which is scheduled to take place on Thursday, June 2, 2016, from 9:00 a.m. – 1:00 p.m., at Library Park. A flyer with additional event details has been included to this email for your reference, and many thanks to Captain Chris Huson and the entire Monrovia Fire Department team for their assistance in coordinating and offering this terrific event!

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Monrovia Fire & Rescue

American Heart
Association



Present



**LEARN HOW TO SAVE A LIFE WITH
HANDS-ONLY CPR.**

GIVE US 10 MINUTES, IT COULD HELP YOU SAVE A LIFE

Thursday June 2nd, 2016

9am-1pm

Library Park

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THE MONROVIA PUBLIC LIBRARY WANTS YOU... TO SERVE AS A 2016 SUMMER TEEN READING PROGRAM VOLUNTEER!

The Monrovia Public Library is looking for qualified volunteers who are either entering 7th through 12th grades to serve as volunteers to assist with our Summer Reading Program! Volunteers should work well with children and adults, have good organization / communication skills, and be excited to promote the Summer Reading Program to our community!

Application can be found online at:

<http://tinyurl.com/zo5glqp>

In addition, applications can be picked-up at the Big Red Youth Desk at the Library. Once you complete the application, deliver or mail application packet to the Monrovia Public Library – Youth Services, on or before Saturday, May 13, 2016, at 5:00 p.m.

Thanks so much for your consideration!

SUMMER MOVIE SERIES SET – MAKE PLANS TO VISIT A PARK THIS SUMMER TO SEE ANTMAN, HOTEL TRANSYLVANIA 2, STAR WARS: THE FORCE AWAKENS, AND THE GOOD DINOSAUR!

Can you believe that summer is already approaching? As we get ready to welcome in the longer days and warmer nights, our MAP Program has been working to offer a selection of summer-time movies in the park! Make sure you mark your calendars for what is certain to be a great time for the whole family!

- **AntMan (Rated PG-13)**
 - Date: Saturday, June 18, 2016
 - Time: Approximately 8:00 p.m. (at dusk)
 - Location: Monrovia Historical Museum.

- **Hotel Transylvania 2 (Rated PG)**
 - Date: Saturday, July 9, 2016
 - Time: Approximately 8:00 p.m. (at dusk)
 - Location: Julian Fisher Park

- **Star Wars: The Force Awakens (Rated PG-13)**
 - Date: Saturday, July 23, 2016
 - Time: Approximately 8:00 p.m. (at dusk)
 - Location: Station Square Park

- **The Good Dinosaur (Rated PG)**
 - Date: Saturday, August 6, 2016
 - Time: Approximately 8:00 p.m. (at dusk)
 - Location: Grand Ave Park

6TH ANNUAL FOUNTAIN TO THE FALLS RUN / WALK EVENT & YMCA HEALTH FAIR SCHEDULED FOR MAY 7, 2016

Get out your running shoes, because the 6th annual Fountain to the Falls Run / Walk is coming soon! The 6.38 mile out-and-back race, from the Library Park Fountain to the Canyon Park Waterfall, is being coordinated to take place on Saturday, May

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7, 2016, at 7:00 a.m., in cooperation with the Santa Anita Family YMCA. This annual race will start at Monrovia Library Park (321 South Myrtle Avenue), and all registered participants will receive a t-shirt and participation ribbon. Medals will be awarded to the best time for male and female participants, and for first place through third place in each age category. Also, the race is limited to a maximum of 325 participants.

6TH ANNUAL CITY OF MONROVIA

Fountain to the Falls RUN/WALK

& YMCA FAMILY HEALTH FAIR

6.38 MILES (OUT & BACK) FROM LIBRARY PARK TO MONROVIA CANYON PARK WATERFALL

SATURDAY • MAY 7, 2016
CHECK-IN: 6:00 A.M. **RACE TIME:** 7:00 A.M.
LOCATION: LIBRARY PARK FOUNTAIN
321 SOUTH MYRTLE AVE., MONROVIA

REGISTRATION:
EARLY: NOW - MAY 4
FEE: \$35 PER REGISTRANT
RACE DAY: MAY 7
FEE: \$45 PER REGISTRANT

Registration will be accepted on the day of the event. Participants must show identification at check-in.

The race is limited to 325 participants. Early registration is available on-line only through the City of Monrovia web site at WWW.CITYOFMONROVIA.ORG.

AWARDS:
All registered participants will receive a t-shirt and participation ribbon. Medals will be awarded to the best time for male and female, and for first through third place in each age category.

HEALTH FAIR: 
YMCA Family Health Fair on Myrtle Avenue from 6:00 - 11:00 a.m. Join us for Fitness Booths, and much, much more!

VOLUNTEER:
Help along the race route as a volunteer, you'll receive a special volunteer shirt. Contact Lisa Hansberger (626) 256-8230 or lhansberger@ci.monrovia.ca.us.

QUESTIONS:
Please contact the Monrovia Community Center at (626) 256-8246.

FOOTHILLS TRAIL CHALLENGE 2016

The Fountain to the Falls Run/Walk is part of the Foothills Trial Challenge

Compete in all Three!
The Verdugo Mountains 10K (May 1),
Fountain to the Falls (May 7)
Mount Wilson Trial Run (May 28)

Receive a bonus
Foothills Trail Challenge t-shirt!

REGISTER TODAY AT WWW.CITYOFMONROVIA.ORG

Early registration (now through May 4) allows for a discounted registration fee of \$35, while event day registration is \$45 per participant. Registration is now available on-line at <https://cityofmonroviarecreation.org/>. Please note that registration will be

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accepted through May 7, 2016, or until the event hits 325 participants. For additional information, please contact the Public Services Department at (626) 256-8246.

THE MONROVIA DAY PARADE IS BACK ON MAY 14, 2016, AND ACTIVITIES ARE PLANNED FROM MAY 13 – 15, 2016

Monrovia Day promises to be very special this year, because in addition to the activities we have come to enjoy as a community these past few years, the City and the School District are partnering to bring back the Monrovia Days Parade! From May 13 – 15, 2016, events that will be taking place include:

- Friday, May 13, 2016 – Special activities are planned to take place Old Town Monrovia at the Friday Night Family Street Fair event!
- Saturday, May 14, 2016 – Centre Stage, the City, and the School District will be partnering to present the Monrovia Days Community Parade & Festival in Old Town Monrovia!
 - The event will begin at 8:00 a.m. with an opening welcome and pancake breakfast at Library Park. Then, at 9:00 a.m., the Monrovia Day Parade will be back and better than ever with a variety of civic and school district themed participants.
 - After the parade, the community celebration will begin at around 10:30 a.m., and the activities will last throughout the day. Complete with live entertainment, performances by Monrovia Unified School District students and Centre Stage participants, carnival games, laser tag, a dunk tank, food, and a good old fashioned pie eating contest... the Monrovia Day celebration is a day you certainly will not want to miss!
- Sunday, May 15, 2016 – the Monrovia Days Music Festival will take place in Library Park!

Stay tuned for additional Monrovia Day information, and mark your calendars for May 13 -15, 2016, to celebrate Monrovia's 130th Birthday in style!

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MONROVIA DAYS

MAY 13 - 15, 2016

FREE FAMILY FUN

Celebrating Monrovia's 130th Birthday

Friday, May 13
Special Activities In Old Town Monrovia
• Monrovia Street Fair - 5 p.m. - 9:30 p.m.

 *Saturday, May 14*
CENTRE STAGE PRESENTS
Community Festival | 8 a.m. - 3 p.m.



Brought to you in partnership with the City of Monrovia & the Monrovia Unified School District

- Pancake Breakfast
- Live Entertainment
- Carnival Games
- Bounce House, Slide, Rockwall
- Classic Car Show
- Friends of the Library Book Sale

For more information contact Centre Stage, Keely Milliken at 626.297.4758

 *Saturday, May 14*
COMMUNITY PARADE 9 A.M. 

Celebrating Monrovia's birthday and the youth of our community.
For more information contact the Public Services Department 626.256.8246

Sunday, May 15
Monrovia Days Music Festival In Library Park | 12 p.m. - 7 p.m.

- Live Music
- Vendors
- Local Merchants
- Food Trucks
- Kids Activities

For more information, check out MonroviaDaysMusicFestival.com and Facebook



**FOR MORE INFORMATION, CONTACT THE CITY OF MONROVIA
PUBLIC SERVICES DEPARTMENT 626.256.8246**

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POLICE DEPARTMENT SEMI-WEEKLY NEIGHBORHOOD WATCH REPORT

The most recent Police Department semi-weekly neighborhood watch report for the period April 25 – 27, 2016 has been uploaded to our website at the link below for your review and reference. During the past seven-day period, the Monrovia Police Department handled 431 service events, resulting in 65 total investigations.

<http://www.cityofmonrovia.org/police/page/semi-weekly-report>

That's it for this update, thanks so much for taking the time to read this report and I do hope you have a wonderful rest of the week!

Best regards,
Oliver

OLIVER CHI
City Manager

City of Monrovia
415 South Ivy Avenue
Monrovia, CA 91016
Office: (626) 932-5585