

# City Manager's Update

Thursday, February 18, 2016

Hello everyone!

In an effort to provide an update of important news and notes from this last week, the following report has been prepared. As always, please feel free to let me know if you have a question about any of the items contained in this update – I can be reached via email at [ochi@ci.monrovia.ca.us](mailto:ochi@ci.monrovia.ca.us)!

And of course... all the best to you and yours as we continue through this week!

Best regards,  
Oliver

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## **QUOTE OF THE WEEK**

*There are no traffic jams along the extra mile.*

– Roger Staubach

## **SIDEWALK CONDITION SURVEY TO BEGIN THIS WEEK IN THE SOUTHWEST AND SOUTHEAST SECTIONS OF THE MONROVIA RENEWAL PROJECT**

Crews from Precision Concrete Cutting will begin conducting a sidewalk condition survey this week in the Southwest and Southeast areas of the Monrovia Renewal Project. The Southwest and Southeast areas are bordered to the north by Colorado Boulevard, the south by the I-210 Freeway, and the east and west by the City boundaries. Crews will be walking the street or riding on Segway's to evaluate approximately 55 miles of sidewalks in the two project section. While conducting the evaluation, the personnel will be documenting and creating an inventory of all areas in need of repair.

Of particular note, the crews will be working in the areas on Monday – Saturday, and the overall survey work should take around four weeks to complete. There will be no noise or impacts to the sidewalks associated with this work, and all of the data that is collected – which will include measurements, photographs, GPS coordinates, and a description of the damage or hazard – will be compiled into a comprehensive report and provided to the City. The report will contain detailed information about whether portions of the sidewalk can be repaired or need to be replaced, and will also feature cost estimates for all necessary work. Engineering staff will then utilize this information to further update our construction design plans associated with the Monrovia Renewal Project. Also of note, the attached flyer will be provided by the contractor to anyone in the area who has inquiries regarding their activity.

# City Manager's Update



## WORK NOTICE

February 15, 2016

Dear Resident or Business Operator:

The City of Monrovia has contracted with Precision Concrete Cutting to inspect and report the condition of the public sidewalks within the city limits.

**Where:**

Inspections are scheduled in the section of the City between Colorado Boulevard and the 210 Freeway.

**When (excluding Holidays & Weekends):**

Work will start on February 15, 2016 and continue within the affected areas for 6 - 8 weeks. This is a mobile operation so it will cover the complete area along the affected streets.

**What to expect:**

- Work Hours are typically Monday through Saturday, 8:00 AM - 5:00 PM unless otherwise requested.
- Three to four survey personnel, some on foot, some with electronic transporters and utility carts.
- There will be no noise associated with this operation

**Why is the City of Monrovia doing this work at this time?**

- The City of Monrovia is conducting this work as part of a sidewalk rehabilitation program to improve and maintain the quality of the city's infrastructure and to provide a safe area for residents and customers to walk. We appreciate your cooperation during this process.

**Should you have any questions, please contact:**

- Precision Concrete Cutting representative, Gary Beneduci at (858) 699-1089
- Monrovia Public Works at (626) 932-5575



## **ADDITIONAL DETAILS RELATED TO THE METRO GOLD LINE GRAND OPENING CELEBRATION SET FOR SATURDAY, MARCH 5, 2016**

Last week, staff spent additional time interfacing with representatives from Metro staff regarding the pending grand opening celebration of the Gold Line Extension on Saturday, March 5, 2016. The program will involve an initial Grand Opening Celebration at the Duarte / City of Hope Station (1500 Duarte Road, Duarte). From there, Monrovia City representatives will board a Metro train and head west. At around 11:30 a.m., the Metro train will arrive at Monrovia's Station Square, and at that point in time, the City will officially cut the ribbon to open the Monrovia Gold Line Station!

City staff is also in the process of coordinating a wide range of activities to take place at Station Square in conjunction with the opening of the Monrovia Gold Line Station, with activities scheduled to begin at 11:00 a.m. at Station Square. We will be sure to share additional details as we get closer to the actual event, and we do look forward to christening our new Gold Line Station with everyone on March 5, 2016!

# City Manager's Update

## **POLICE DEPARTMENT SET TO IMPLEMENT TRAINING PROGRAM TO BETTER PREPARE FOR DEALING WITH THE MENTALLY ILL**

In an effort to provide our Police Department personnel with better tools to deal with those suffering from a mental illness, Chief Hunt has developed a new four-hour training program that our police officers will be participating in on March 9, 2016, and March 11, 2016. The training program has been very thoughtfully designed and developed, and will feature trained professionals that will provide our law enforcement personnel with details and techniques to better address and interact those who are mentally ill. As part of the training regimen, the following topics will be covered:

- Discussion regarding the various types of mental illness
- Education to dispel myths about mental illness
- Lessons regarding the causes of various mental illnesses
- Identification techniques for symptoms related to bi-polar, schizophrenia, and PTSD mental illness
- Techniques to de-escalate encounters with those that are mentally ill
- Training on compassionate policing techniques related to those that are mentally ill
- Engaging in a question / answer session with an individual who has mental illness
- Participating in role playing scenarios involving subjects with mental illness

## **POLICE DEPARTMENT ANNUAL AWARD CEREMONY**

One of the really special events that the Police Department coordinates every year is the annual Awards Ceremony to celebrate the achievements of our law enforcement personnel. This year, the program will be held on March 24, 2016, at 5:00 p.m. in the City Council Chambers, so mark your calendars and make plans to participate! As a special bonus... a cake and punch reception will follow in the Community Policing Room at the Police Department after the Awards Ceremony!

## **COLORADO COMMONS PUBLIC PARKING LOT ELEVATOR UPDATE**

Just a quick note to let everyone know that the public elevator at the Colorado Commons parking lot is back in service! Technicians were on site during the past week troubleshooting the problem, and after coordinating the necessary repairs, the elevator has passed all of the necessary safety tests and is fully operational and ready for public use.

## **BICYCLE MASTER PLAN WORKSHOP IS A SUCCESS**

On Wednesday, February 3, 2016, staff worked with Alta Planning to conduct a public workshop as a part of the development of the City's Bicycle Master Plan (Plan). Once complete, the Plan will establish a bicycle infrastructure program to foster and improve the environment for cycling in Monrovia. At the workshop, attendees were briefed on the goals of the plan and different types of bicycle infrastructure that are available. Alta Planning provided several large maps where the attendees were asked to provide their ideas on what bicycle improvements they would like to see. The public provided great feedback and ideas and Alta Planning is now reviewing all of the information to see which project components are the most feasible for inclusion in the Bicycle Master Plan.

Staff will receive a draft of the plan for review in early March 2016, and after it is finalized by Alta Planning, we will be presenting the overall program to the City Council for review, comment, and consideration. Our hope is to have elements of the Bicycle Master Plan implemented as part of the roadway improvements associated with the Monrovia Renewal Program later this year.

# City Manager's Update

## **SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS STRATEGIC PLANNING WORKSHOP TODAY, THURSDAY, FEBRUARY 18, 2016 AT 5:00 P.M.**

Tonight, the San Gabriel Valley COG will be hosting a strategic planning workshop beginning at 5:00 p.m. Based on conversations with those involved with coordinating the strategic planning workshop, the meeting will be focused on trying to better define the role that the San Gabriel Valley COG will play in the region moving forward.

The San Gabriel Valley COG is a joint powers authority made-up of representatives from 31 cities in our region. For additional information regarding the organization, please feel free to visit their website at <http://www.sgvcoq.org/>.

## **UPCOMING BLACK HISTORY MONTH EVENTS**

Just a reminder that the City has been working during the past several weeks with the Monrovia-Duarte Black Alumni Association to develop and promote programs and events celebrating Black History Month in February 2016. Based on that work, we are pleased to share that the theme of this year's recognition will be, *Hallowed Ground: Sites of African-American Memories*. An overview of all of the events being planned are outlined in the calendar attached to this email, and of particular note, there will be activities celebrating Black History Month occurring nearly every single day in February 2016.

Some of the key upcoming events set to occur include the following:

- Tonight, Thursday, February 18, 2016, the New Buffalo Soldiers will be visiting Clifton Middle School from 9:00 a.m. – 9:45 a.m., and Santa Fe Elementary School from 11:30 a.m. – 12:15 p.m. this year.
- An event centered on Harriet Glickman, the woman who inspired Franklin (the African-American Charlie Brown character) will be held at the Monrovia Public Library on Saturday, February 20, 2016, from 1:00 p.m. to 3:00 p.m. Mrs. Glickman will share her experience followed by a showing of the 1977 movie, *Race for Your Life Charlie Brown*, featuring Franklin and the Peanuts Gang. The event flyer attached provides additional background information.

City of Monrovia  
Public Services Department  
**MONROVIA PUBLIC LIBRARY**

## BLACK HISTORY MONTH

**SATURDAY, FEBRUARY 20th @ 1:00 PM  
LIBRARY COMMUNITY ROOM**

**MEET** Harriet Glickman, the teacher who changed history and inspired Charles Schultz to create the first African-American comic strip character.





**WATCH** the 1977 movie, *Race for Your Life, Charlie Brown*



For more information call 626-256-8274 or visit the website:  
[cityofmonrovia.org/library](http://cityofmonrovia.org/library)  
321 South Myrtle Avenue, Monrovia



# City Manager's Update

Other key Black History Month activities include:

- The Canyon Park Nature Center will be executing a program to remind visitors that the Buffalo Soldiers were among the first National Park Rangers. The photo attached to this email was taken in 1899 and illustrates the Buffalo Soldiers of the 24<sup>th</sup> Infantry carrying out mounted park ranger patrols in Yosemite National Park.
- Canyon Park will be celebrating the memory of Carol Nelson, who in 1975 was named the first female African-American National Park Ranger.
- Storytelling activities coordinated in partnership with the Library and the School District will be occurring throughout February 2016 at schools in Monrovia.
- An art festival for elementary students focused on the theme, *Hallowed Ground: Sites of African-American Memories*. All of the art produced from the program will be displayed at the Monrovia Community Center.
- Youth sports participants will be participating in discussions about key African American figures such as President Barack Obama, Jackie Joyner Percy, Maya Angelou, Martin Luther King Jr., W.E.B Du Bois, and Harriet Tubman as part of the sports program during the month of February 2016.
- All throughout the month of February 2016, the Monrovia Public Library will be displaying books, music, and movies created by, inspired by, or taught by African-Americans.

We are looking forward to participating in all of the events planned throughout the month.

## **HOW TO KEEP MOSQUITOES FROM INFESTING YOUR RAIN BARREL**

Recently, the issue of mosquitoes breeding in rain barrels has been discussed as a topic for consideration. Given the concerns that have been raised, staff spoke with the Upper San Gabriel Valley Municipal Water District, who is responsible for our region's rain barrel giveaway program, about the issues associated with mosquitoes and rain barrels. The team over at the Upper San Gabriel Valley Municipal Water District clarified that the free rain barrels they provide do in fact have a mesh screen cover, along with caps on the spigots, to help prevent mosquitoes from breeding in the rain barrel. Additionally, staff corresponded with representatives from the San Gabriel Valley Mosquito and Vector Control District (SGVMVCD), who indicated that they will be present at the rain barrel giveaway event to educate individuals on mosquito abatement.

Based on the discussion with the SGVMVCD, a flyer regarding the topic of mosquitoes and rain barrels was provided to the City and has been attached to this email for your reference. Some of the key safety tips outlined in the flyer include:

- Cover the rain barrel with a mesh wire screen
- Empty your barrel regularly by using the water on your landscaping or indoor plants
- Use bacterial larvicide tablets

# City Manager's Update

## Rain Barrels

### Don't let mosquitoes breed in your barrel!

Mosquitoes need standing water to complete their life cycle. Follow these tips and prevent mosquitoes from using your barrel as their new home.

#### 1 Cover the Barrel

- Use a fine mesh, wire screen to keep mosquitoes from laying their eggs
- You can purchase the screens with the barrels or separately at hardware/gardening stores



Check you screens often for tears or holes - mosquitoes can fit through very tiny places

#### 2 Empty Barrels Regularly

- Use up all your water and empty out your barrel once a week to keep water from becoming stagnant
- Even with overflow valves and spigots, some water can be left at the bottom of the barrel. Make sure to empty the barrel completely because mosquitoes don't need much water to breed.



Mosquito Dunks are easy to use - just drop them in the barrel



#### 3 Use Bacterial Larvicides

- Purchase "Mosquito Dunks" and use them to kill off those pesky mosquito larvae
- These larvicides specially target mosquito larvae and do not cause harm to pets, fish or humans (when used in accordance to the label)



#SGVMosquito



1145 N. Azusa Canyon Road  
West Covina, CA 91790  
(626) 814-9466  
SGVMosquito.org

## FREE ENERGY ASSESSMENT SCREENING AVAILABLE FOR MONROVIA RESIDENTS

One of the programs offered through a regional partnership with the San Gabriel Valley Council of Governments is the Energy Assessment Screening for Your Home, or EASY, program. EASY is a simple and free 30 minute home assessment for residents to learn about ways to save energy in their home. If you have high electricity bills, the EASY program provides a simple and free home assessment that will help identify opportunities to reduce energy usage and costs. With the home assessment, participants will receive customized solutions and project recommendations, as well as information on rebate and financing programs through local utility companies like Southern California Edison (SCE) and Southern California Gas Company (SCG).

The EASY home assessment is voluntary, and anyone interested in taking advantage of the program can do so by visiting the following website:

<http://easycivicspark.appointy.com/>

# City Manager's Update

## **SATURDAY EVENING MUSIC IN OLD TOWN**

Recently, the Monrovia Old Town Advisory Board (MOTAB) started offering music in Old Town on Saturday evenings, and based on feedback received from our merchant's downtown, the initiative has been quite successful. The program was initially intended to be a short-term trial that lasted only through March 2016, however, given the success of the program, MOTAB solicited and was able to secure a new sponsorship from BMW of Monrovia to extend the Saturday evening music events through July 2016. Staff is working with MOTAB to coordinate the details related to the extension of the music program, and we will be sure to keep everyone informed as to our progress moving forward.

## **ASSEMBLY MEMBER HOLDEN SEEKING NOMINATIONS FOR SMALL BUSINESS OF THE YEAR, NOMINATIONS DUE FEBRUARY 18, 2016**

Assembly Member Holden is seeking nominations to honor the 41st Assembly District 2016 Small Business of the Year. The San Gabriel Valley has over 69,000 small and medium sized businesses, and the program is seeking nominations for the great businesses within the 41st Assembly District, which includes Altadena, Claremont, La Verne, Monrovia, Pasadena, San Dimas, Sierra Madre, South Pasadena, Upland, and portions of Mt. Baldy and Rancho Cucamonga.

Small businesses are doing great things for our economy and communities and submitting a nomination is a great way to share their contributions and successes. In order to qualify, the business must have a physical location within the 41st Assembly District, have been in business for at least two years, and meet the SBA Small Business Size Standards. A business may be nominated by any business owner or resident and / or municipal and chamber of commerce staff within the 41st Assembly District (no self-nominations please). One small business will be selected and recognized in Sacramento at the California Small Business Association Luncheon.

Please think about a small business owner who is a leader that is positively contributing to the community. Then, please complete and submit the attached nomination form before February 18, 2016. For more information, please see the attached flyer or contact Matthew Lyons at [Matthew.Lyons@asm.ca.gov](mailto:Matthew.Lyons@asm.ca.gov) / (909) 624-7876.

# City Manager's Update



Invites Nominations for  
**SMALL BUSINESS OF THE YEAR**  
**2016**



Our small businesses have always been vital contributors to a strong local, state, and national economy. Small businesses owners are also volunteers, leaders, and positive change makers within our communities. Assemblymember Chris Holden will be honoring a Small Business Owner from the 41<sup>st</sup> Assembly District whose community service & leadership has made a positive impact in the 41<sup>st</sup> Assembly District.

#### **NOMINATION DEADLINE: FEBRUARY 18, 2016**

- The recognition ceremony will be held in June 2016, in Sacramento.
- The business must have been in business for at least two years, privately held, and with a physical location within the 41<sup>st</sup> Assembly District, which includes: Altadena, Claremont, La Verne, Monrovia, Pasadena, San Dimas, Sierra Madre, South Pasadena, Upland, and portions of Mt. Baldy and Rancho Cucamonga.
- The business must meet the SBA Small Business Size Standards:  
<http://www.sba.gov/content/small-business-size-standards>
- The business may be nominated by any business owner or resident and/or municipal and chamber of commerce staff within the 41<sup>st</sup> Assembly District. No self-nominations
- For more info contact Matthew Lyons at [Matthew.Lyons@asm.ca.gov](mailto:Matthew.Lyons@asm.ca.gov) or 909-624-7876.

#### **ASSEMBLY MEMBER HOLDEN SEEKING NOMINATIONS FOR VETERAN OF THE YEAR, NOMINATIONS DUE MARCH 24, 2016**

Assembly Member Holden is seeking nominations to honor the 41<sup>st</sup> Assembly District's 2016 Veteran of the Year. The program has been developed to honor a Veteran from the 41<sup>st</sup> District whose community service and work have made a positive impact. The 41<sup>st</sup> Assembly District includes Altadena, Claremont, La Verne, Monrovia, Pasadena, San Dimas, Sierra Madre, South Pasadena, Upland, and portions of Mt. Baldy and Rancho Cucamonga.

In order to qualify, the Veteran must reside or perform community service within the 41<sup>st</sup> Assembly District. The Veteran may be nominated by a resident or representative from a school, private and non-profit organization, municipality, chamber of commerce, and/or any other organization within the 41<sup>st</sup> Assembly District (no self-nominations please). One Veteran will be selected and recognized in Sacramento at a recognition ceremony in June 2016.

Please think about a Veteran who is positively contributing to the community. Then, please complete and submit the attached nomination form before March 24, 2016. For more information, please see the attached flyer or contact Matthew Lyons at [Matthew.Lyons@asm.ca.gov](mailto:Matthew.Lyons@asm.ca.gov) / (909) 624-7876.

# City Manager's Update



Invites Nominations for  
**VETERAN OF THE YEAR**  
2016



Our military men and women have always been our country's strength, our backbone, and our honor. Assemblymember Chris Holden will be honoring a Veteran from the 41<sup>st</sup> Assembly District whose service & work have made a positive impact in the 41<sup>st</sup> Assembly District and our country.

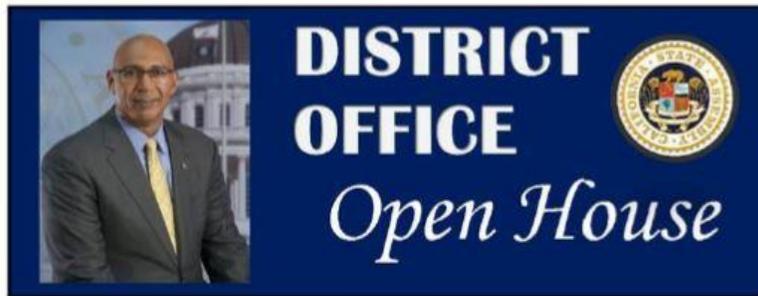
**NOMINATION DEADLINE: MARCH 24, 2016**

- The recognition ceremony will be held in June 2016, in Sacramento.
- The Veteran must reside or perform community service within the 41<sup>st</sup> Assembly District, which includes: Altadena, Claremont, La Verne, Monrovia, Pasadena, San Dimas, Sierra Madre, South Pasadena, Upland, and portions of Mt. Baldy and Rancho Cucamonga.
- The Veteran may be nominated by a resident or representative from a school, private and non-profit organization, municipality, chamber of commerce, and/or any other organization within the 41<sup>st</sup> Assembly District.
- A completed Nomination Form must be submitted by the deadline. No self-nominations.
- For more info contact Matthew Lyons at [Matthew.Lyons@asm.ca.gov](mailto:Matthew.Lyons@asm.ca.gov) or 909-624-7876.

**ASSEMBLY MEMBER CHRIS HOLDEN SET TO HOST AN OPEN HOUSE ON THURSDAY, MARCH 3, 2016 FROM 4:30 P.M. TO 6:30 P.M.**

Assembly Member Holden's office will be hosting an open house event on Thursday, March 3, 2016, from 4:30 p.m. – 6:30 p.m. in their office located at 600 North Rosemead Boulevard, Suite 117, Pasadena. At the event, there will be a special announcement featuring Assembly Member Holden's woman of distinction. Please see the attached invitation for additional event details.

# City Manager's Update



## ASSEMBLYMEMBER CHRIS HOLDEN

*Invites you to the 41<sup>st</sup> Assembly District Open House  
With a special announcement featuring the District's Women of Distinction*

**Thursday, March 3, 2016**

**4:30-6:30 p.m.**

**Program at 5:30 p.m.**

600 N. Rosemead Blvd.,  
Suite 117  
Pasadena, CA 91107

***Come discuss legislative and  
community issues with  
your neighbors!***

***RSVP by Friday, February 26<sup>th</sup>  
(626) 351-1917 or  
[www.asmdc.org/holden](http://www.asmdc.org/holden)***



***SIGN UP FOR THE DISTRICT  
E-NEWSLETTER AT  
[WWW.ASMDC.ORG/DS](http://WWW.ASMDC.ORG/DS)***

## **POLICE DEPARTMENT SEMI-WEEKLY NEIGHBORHOOD WATCH REPORT**

The most recent Police Department semi-weekly neighborhood watch report for the period February 8 – 10, 2016 has been uploaded to our website for your review and reference. During the past seven-day period, the Monrovia Police Department handled 414 service events, resulting in 70 total investigations. To access the full report, please click on the following link:

<http://www.cityofmonrovia.org/police/page/semi-weekly-report>

That's it for this update, thanks so much for taking the time to read this report and I do hope you have a wonderful rest of the week!

Best regards,  
Oliver

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**OLIVER CHI**  
City Manager

City of Monrovia

# City Manager's Update

415 South Ivy Avenue  
Monrovia, CA 91016  
Office: (626) 932-5585