

# City Manager's Update

Tuesday, April 26, 2016

Hello everyone!

In an effort to provide an update of important news and notes from this last week, the following report has been prepared. As always, please feel free to let me know if you have a question about any of the items contained in this update – I can be reached via email at [ochi@ci.monrovia.ca.us](mailto:ochi@ci.monrovia.ca.us)!

And of course... all the best to you and yours as we continue through this week!

Best regards,  
Oliver

---

## **QUOTE OF THE WEEK**

*It wasn't raining when Noah built the ark.*  
– Howard Ruff

## **SEVENTH ANNUAL MAP NEIGHBORHOOD CONFERENCE IS A ROUSING SUCCESS!**

This past weekend, our Community Development Department team worked to coordinate and host the 7<sup>th</sup> Annual Neighborhood Conference... and it was a rousing success! In particular, the team led by our Neighborhood & Business Services Division Manager, Sheila Spicer-Batice, including Alfredo Enriquez and Ariel Tolefree-Williams (and with support from the entire Community Development Department team and the Public Services Team), did just a terrific job of coordinating a fabulous event for our community. With an estimated audience of around 200 people in attendance, the positive energy at the event was palatable and the feedback from event participants was overwhelmingly enthusiastic! A terrific job by all involved!

## **SPECIAL MEETING OF THE HISTORIC PRESERVATION COMMISSION TO CONSIDER THE HISTORIC SANTA FE DEPOT REHABILITATION PLAN TENTATIVELY SCHEDULED FOR MAY 12, 2016, AT 7:00 P.M.**

A few months ago, the Historical Preservation Commission (HPC) created the Depot Subcommittee to interface with the Daylight Limited, LLC, development team regarding the rehabilitation of the City's Historic Santa Fe Depot building at Station Square. Since that time, the Depot Subcommittee has met with both staff and the development team to assess the proposed scope of the rehabilitation project, and those discussions have been positive, collaborative, and productive.

Based on the work that has been complete to date, we are excited to share that the Daylight Limited, LLC, development team last week submitted an application for the full HPC to consider approval of a Certificate of Appropriateness to authorize the scope of the rehabilitative work to be done at the Historic Santa Fe Depot. Given the submittal, the HPC will be convening a Special Meeting on Thursday, May 12, 2016, at 7:00 p.m. to review the application.

This is an exciting step forward in the process to renovate and restore the Historic Santa Fe Depot, and we will be certain to keep everyone apprised of our progress moving forward!

## **DIRECTLY ELECTED MAYOR ADVISORY REVIEW COMMITTEE SET TO MEET ON WEDNESDAY, APRIL 27, 2016**

# City Manager's Update

During the past several weeks, staff has worked to establish the Directly Elected Mayor Advisory Review Committee (Committee) to assess the viability of transitioning our overall City Council governance structure away from having a directly elected mayor towards a system where each member of the City Council would rotate into the role. The Committee is comprised of the following individuals:

- Don Hopper
- Steve Baker
- Karen MacNair
- Joanne Montgomery
- Brian Ulm

We have been coordinating calendars during the past few weeks, and I wanted to share that we plan on holding the first meeting with the Committee on Wednesday, April 27, 2016, at 4:30 p.m. at Monrovia City Hall. At this initial meeting, we plan on reviewing a proposed workplan for the group that includes assessing different governance structures, discusses possible outreach / information gathering sessions, and reviews the logistical electoral elements related to such a potential change. We will be certain to keep everyone apprised of our efforts moving forward.

## **SGV COUNCIL OF GOVERNMENTS SET TO HOST STORMWATER WORKSHOP IN MONROVIA ON MAY 3, 2016 AT 10:00 A.M.**

The San Gabriel Valley Council of Governments will be hosting a stormwater workshop here in Monrovia on Tuesday, May 3, 2016, from 10:00 a.m. – 11:30 a.m. at the Monrovia Community Center (119 West Palm Avenue). This meeting has been coordinated to provide information regarding stormwater issues and concerns. Those interested in attending the meeting can register online by clicking on the following link:

[https://docs.google.com/forms/d/1\\_ji-WXu3TqJrX63Cc4j6MznP\\_J8JSxBiC25toUMWCEs/viewform](https://docs.google.com/forms/d/1_ji-WXu3TqJrX63Cc4j6MznP_J8JSxBiC25toUMWCEs/viewform)

Given the complex nature of stormwater regulations, a MS4 Permit / EWMP overview fact sheet and a presentation outlining the issues at hand have been uploaded to our website at the link below for your reference. And as referenced in the attached documents, the approved stormwater management plan that Monrovia is part of currently requires the construction of \$1.4 billion in stormwater projects. Of that amount, Monrovia's costs have been identified at \$231.1 million.

<http://www.cityofmonrovia.org/publicworks/page/stormwater-management>

There are many moving parts associated with the complexities related to the matter, and we would encourage anyone interested in this topic to attend the workshop scheduled to take place on May 3, 2016.

## **MONROVIA'S EWMP PLAN FORMALLY APPROVED BY THE LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD THIS PAST WEEK**

Just a quick note to let everyone know that this past Thursday, April 21, 2016, the Los Angeles Regional Water Quality Control Board (Regional Board) formally approved the Rio Hondo / San Gabriel River Watershed Group's Enhanced Watershed Management Plan (EWMP), of which Monrovia is part of. The approval letter from the Regional Board has been attached below for your review and consideration.

# City Manager's Update



## Los Angeles Regional Water Quality Control Board

April 21, 2016

Permittees of the Rio Hondo/San Gabriel River Watershed Management Group<sup>1</sup>  
(See Distribution List)

**APPROVAL OF THE RIO HONDO/SAN GABRIEL RIVER WATERSHED MANAGEMENT GROUP'S ENHANCED WATERSHED MANAGEMENT PROGRAM (EWMP), PURSUANT TO PART VI.C OF THE LOS ANGELES COUNTY MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) PERMIT (NPDES PERMIT NO. CAS004001; ORDER NO. R4-2012-0175 AS AMENDED BY STATE WATER BOARD ORDER WQ 2015-0075)**

Dear Permittees of the Rio Hondo/San Gabriel River Watershed Management Group:

On November 8, 2012, the California Regional Water Quality Control Board, Los Angeles Region (Los Angeles Water Board or Board) adopted Order No. R4-2012-0175, *Waste Discharge Requirements for Municipal Separate Storm Sewer System (MS4) Discharges within the Coastal Watersheds of Los Angeles County, except those Discharges Originating from the City of Long Beach* (hereafter, LA County MS4 Permit). Part VI.C of the LA County MS4 Permit allows Permittees the option to develop either a Watershed Management Program (WMP) or an Enhanced Watershed Management Program (EWMP) to implement permit requirements on a watershed scale through customized strategies, control measures, and best management practices (BMPs). Development of a WMP or EWMP is voluntary and allows a Permittee to address the highest watershed priorities, including complying with the requirements of Part V.A (Receiving Water Limitations), Part VI.E and Attachments L through R (Total Maximum Daily Load Provisions), and by customizing the control measures in Parts III.A (Prohibitions – Non-Storm Water Discharges) and VI.D (Minimum Control Measures), except the Planning and Land Development Program. Pursuant to Part VI.C.4.c.iv of the LA County MS4 Permit, the Rio Hondo/San Gabriel River Watershed Management Group (Group) submitted a draft EWMP on June 29, 2015 to the Los Angeles Water Board for review.

### Public Review and Comment

On July 1, 2015, the Los Angeles Water Board provided public notice and a 61-day period to allow for public review and written comment on the draft EWMPs. A separate notice of

<sup>1</sup> Permittees of the Rio Hondo/San Gabriel River Watershed Management Group include the Cities of Arcadia, Azusa, Bradbury, Duarte, Monrovia, and Sierra Madre, the County of Los Angeles, and the Los Angeles County Flood Control District (LACFCD).

IRMA MUÑOZ, CHAIR | SAMUEL UNDER, EXECUTIVE OFFICER

320 West 4<sup>th</sup> St., Suite 200, Los Angeles, CA 90015 | [www.waterboards.ca.gov/losangeles](http://www.waterboards.ca.gov/losangeles)

♻️ RECYCLED PAPER

# City Manager's Update

Permittees of the Rio Hondo/San Gabriel River- 2 -  
Watershed Management Group

April 21, 2016

availability regarding the draft EWMPs was directed to State Senators and Assembly Members within the Coastal Watersheds of Los Angeles County. The Board received four written comment letters in total. The comment letter submitted by the Construction Industry Coalition on Water Quality (CICWQ) had comments on the twelve EWMPs generally. The comment letter submitted jointly by the Natural Resources Defense Council (NRDC), Heal the Bay, and Los Angeles Waterkeeper (Environmental Groups) contained specific comments on four of the twelve EWMPs<sup>2</sup>; no comments specific to the Rio Hondo/San Gabriel River EWMP were raised. The two remaining letters, from the Los Angeles County Sanitation Districts and Ms. Joyce Dillard, contained specific comments on various EWMPs; however, no comments specific to the Rio Hondo/San Gabriel River EWMP were raised.

On July 9, 2015, the Los Angeles Water Board held a public workshop at its regularly scheduled Board meeting on the draft EWMPs. On November 5, 2015, again during its regularly scheduled Board meeting, the Los Angeles Water Board held a second public workshop on the draft EWMPs. The Los Angeles Water Board held a third public workshop on March 3, 2016 for Permittees and interested persons to comment on and discuss the revised EWMPs with the Executive Officer, Board members, and staff. During our initial review of the draft EWMP and our review of the revised EWMP, the Los Angeles Water Board considered written comments and comments made at these workshops that were applicable to the Group's EWMP.

## **Los Angeles Water Board Review**

Concurrent with the public review, the Los Angeles Water Board reviewed the draft EWMP. On October 29, 2015, the Los Angeles Water Board sent a letter to the Group detailing the Board's comments on the draft EWMP and identifying the revisions that needed to be addressed prior to the Board's approval of the EWMP. Where appropriate, the public's comments were incorporated into the Board's review letter on the draft EWMP to ensure that the public's comments were addressed appropriately in the revised EWMP. On December 16, 2015, the Group's representatives and consultants held a meeting with Board staff to discuss the Board staff's comments on the Draft EWMP before their resubmittal.

The Group submitted a revised EWMP on January 29, 2016 for Los Angeles Water Board review and approval. After the Group's submittal of the revised EWMP, Los Angeles Water Board staff had several telephone and email exchanges with the Group's representatives and consultants to discuss the Board's remaining comments and necessary modifications to the January 29, 2016 revised EWMP. On April 1, 2016, the Group submitted a second revised EWMP for Los Angeles Water Board review and approval. There were a small number of minor changes requested by Los Angeles Water Board staff to the April 1, 2016 version of the EWMP. The final version was submitted on April 14, 2016.

---

<sup>2</sup> These four EWMPs were the North Santa Monica Bay EWMP, Upper San Gabriel River EWMP, Upper Los Angeles River EWMP, and Beach Cities EWMP.

# City Manager's Update

Permittees of the Rio Hondo/San Gabriel River- 3 -  
Watershed Management Group

April 21, 2016

## **Approval of EWMP**

The Los Angeles Water Board hereby approves the Group's revised EWMP as submitted on April 14, 2016.

## **Determination of Compliance with EWMP**

Pursuant to Part VI.C.6 of the LA County MS4 Permit, the Permittees of the Rio Hondo/San Gabriel River Watershed Management Group shall begin implementation of the approved EWMP immediately. To continue to be afforded the opportunity to implement permit provisions within the framework of the EWMP, Permittees must fully and timely implement all actions per associated schedules set forth in the approved EWMP regardless of any contingencies indicated in the approved EWMP (e.g., funding) unless a modification to the approved EWMP, including any extension of deadlines where allowed, is approved by the Los Angeles Water Board pursuant to Part VI.C.6.a or Part VI.C.8.a.ii-iii of the LA County MS4 Permit. The Los Angeles Water Board will determine the Permittees' compliance with the EWMP on the basis of the compliance actions and milestones included in the EWMP including, but not limited to, the following:

- Table 3-23 Regional Project Sites
- Table 3-24 Regional Project Site Volume Reduction
- Table 3-25 Green Street Implementation Summary by Jurisdiction
- Figure 4-1 LAR Watershed Dry-Weather Flow Reduction due to Wet-Weather Controls
- Figure 4-2 SGR Watershed Dry-Weather Flow Reduction due to Wet-Weather Controls
- Table 4-23 Zinc Load Reduction Based on Control Measure Implementation in the LAR Watershed
- Table 4-24 Lead Load Reduction Based on Control Measure Implementation in the SGR Watershed
- Section 5
- Table 5-1 Proposed Regional Project Timeline
- Table 5-2 Proposed Green Street Implementation Timeline
- Figure 5-2 Pollutant Load Reduction from Implementation and TMDL Milestones

Pursuant to Parts VI.C.3 and VI.E.2.d.i.(4)(a) of the LA County MS4 Permit, the Permittees' full and timely compliance with all actions and dates for their achievement in their approved EWMP shall constitute compliance with permit provisions pertaining to applicable water quality-based effluent limitations (WQBELs)/wasteload allocations (WLAs) in Part VI.E and Attachment O and P of the LA County MS4 Permit. Further, per Part VI.C.2.b of the LA County MS4 Permit, the Permittees' full compliance with all requirements and dates for their achievement in their approved EWMP constitutes compliance with the receiving water limitations provisions of Part V.A of the LA County MS4 Permit for the specific waterbody-pollutant combinations addressed by the approved EWMP.

# City Manager's Update

Permittees of the Rio Hondo/San Gabriel River- 4 -  
Watershed Management Group

April 21, 2016

If the Permittees fail to meet any requirement or date for its achievement in the approved EWMP, which will be demonstrated through the Group's Annual Reports and program audits (when conducted), the Permittees shall be subject to the baseline requirements of the LA County MS4 Permit, including but not limited to demonstrating compliance with applicable receiving water limitations and TMDL-based WQBELs/WLAs through outfall and receiving water monitoring. See Parts VI.C.2.c and VI.E.2.d.i.(4).(c) of the LA County MS4 Permit.

## **Annual Reporting**

The Permittees of the Rio Hondo/San Gabriel River Watershed Management Group shall report, as a group, on achievement of actions and milestones within the reporting year, as well as progress towards future milestones related to multi-year projects, through their Annual Report per Attachment E, Part XVIII of the LA County MS4 Permit. For multi-year efforts, the Permittees shall include the status of the project, which includes the status with regard to standard project implementation steps. These steps include, but are not limited to, adopted or potential future changes to municipal ordinances to implement the project, site selection, environmental review and permitting, project design, acquisition of grant or loan funding and/or municipal approval of project funding, contractor selection, construction schedule, start-up, and effectiveness evaluation (once operational), where applicable. For green streets implementation, Permittees shall report on progress towards finalizing the Permittees' approach to identifying a sufficient number of green street projects to meet compliance milestones. For all stormwater retention projects, including LID BMPs implemented in compliance with new/redevelopment provisions, green streets provisions, and regional BMPs, the Permittees shall report annually on the volume of stormwater retained in each subwatershed area.

The Permittees shall also include in their Annual Report the source(s) of funds used during the reporting year, and those funds proposed for the coming year, to meet necessary expenditures related to implementation of the actions identified in their EWMP per Part VI.A.3 of the LA County MS4 Permit. Further, as part of the annual certification concerning a Permittee's legal authority required by Part VI.A.2.b of the LA County MS4 Permit, each Permittee shall also certify in the Annual Report that they have the necessary legal authority to implement the actions and milestones in the approved EWMP as required by Part VI.C.5.b.iv.(6). If a Permittee does not have legal authority to implement an action or milestone at the time the Group submits their Annual Report, the Permittee(s) shall propose a schedule to establish and maintain such legal authority.

## **Adaptive Management**

The Permittees, as a group, shall conduct a comprehensive evaluation of their EWMP no later than two years after the date of this approval (i.e., by April 23, 2018), and subsequently, every two years thereafter pursuant to the adaptive management process set forth in Part VI.C.8 of the LA County MS4 Permit. As part of this process, the Permittees must evaluate progress toward achieving:

# City Manager's Update

Permittees of the Rio Hondo/San Gabriel River- 5 -  
Watershed Management Group

April 21, 2016

- Applicable WQBELs/WLAs in Attachment O and P of the LA County MS4 Permit according to the milestones set forth in their EWMP;
- Improved water quality in MS4 discharges and receiving waters;
- Stormwater retention milestones; and
- Multi-year efforts that were not completed in the current year and will continue into the subsequent year(s), among other requirements.

Per Part VI.C.8.a.iv, Permittees shall also report the following information to the Los Angeles Water Board as part of the reporting for the adaptive management process:

- On-the-ground structural control measures completed;
- Non-structural control measures completed;
- Monitoring data that evaluates the effectiveness of implemented control measures in improving water quality;
- Comparison of the effectiveness of the control measures to the results projected by the RAA;
- Comparison of control measures completed to date with control measures projected to be completed to date pursuant to the Watershed Management Program or EWMP;
- Control measures proposed to be completed in the next two years pursuant to the Watershed Management Program or EWMP and the schedule for completion of those control measures; and
- Status of funding and implementation for control measures proposed to be completed in the next two years.

Finally, as part of the adaptive management process, the Permittees shall re-evaluate their Category 2 and Category 3 water quality priorities based on data collected through their Coordinated Integrated Monitoring Program (CIMP) for the Permittees' discharges. Where new water quality priorities are identified, the Permittees shall conduct a RAA for the pollutants and identify and incorporate into their EWMP appropriate watershed control measures to address them.

The Permittees' evaluation of the above shall be based on both progress implementing actions in the EWMP and an evaluation of outfall-based monitoring data and receiving water monitoring data. Per Attachment E, Part XVIII.6 of the LA County MS4 Permit, the Permittees shall implement adaptive management strategies, including but not limited to:

- Refinement and recalibration of the Reasonable Assurance Analysis (RAA) based on data specific to the Group's EWMP area that are collected through the Group's CIMP and other data, as appropriate;
- Identifying the most effective control measures, why they are the most effective, and how other control measures can be optimized based on this understanding;
- Identify the least effective control measures, why they are ineffective, and how the control measures can be modified or replaced to be more effective;
- Identify significant changes to control measures during the prior year(s) and the rationale for the changes; and

# City Manager's Update

Permittees of the Rio Hondo/San Gabriel River- 6 -  
Watershed Management Group

April 21, 2016

- Describe all significant changes to control measures anticipated to be made in the next year(s) and the rationale for each change.

As part of the adaptive management process, any modifications to the EWMP, including any requests for extension of deadlines not associated with TMDL provisions, must be submitted to the Los Angeles Water Board for review and approval. The Permittees must implement any modifications to the EWMP upon approval by the Los Angeles Water Board or its Executive Officer, or within 60 days of submittal of modifications if the Los Angeles Water Board or its Executive Officer expresses no objections. Note that while the first adaptive management process is scheduled for April 23, 2018, the Group's Report of Waste Discharge (ROWD) is due no later than July 1, 2017. The Group should conduct a preliminary evaluation of its EWMP in the spring of 2017 and present the results of the evaluation and any proposed modifications to the EWMP in the Group's ROWD.

The Los Angeles Water Board appreciates the participation and cooperation of the Permittees in the Rio Hondo/San Gabriel River Watershed Management Group in the implementation of the LA County MS4 Permit. If you have any questions, please contact Ms. Deborah Brandes of the Storm Water Permitting Unit at [Deborah.Brandes@waterboards.ca.gov](mailto:Deborah.Brandes@waterboards.ca.gov) or by phone at (213) 576-6688. Alternatively, you may also contact Mr. Ivar Ridgeway, Chief of the Storm Water Permitting Unit, at [Ivar.Ridgeway@waterboards.ca.gov](mailto:Ivar.Ridgeway@waterboards.ca.gov) or by phone at (213) 620-2150.

Sincerely,



Samuel Unger, P.E.  
Executive Officer

Enclosures: Rio Hondo/San Gabriel River Watershed Management Group Distribution List

With the approval of the EWMP plan, staff will continue to move forward with our proposed three-pronged approach of providing public education, advocating for policy change, and working towards achieving compliance with the provisions of our overall EWMP plan.

## **INTERVIEWS HELD WITH PROPOSED FRIDAY NIGHT FAMILY STREET FAIR VENDORS, SITE VISITS SCHEDULED TO TAKE PLACE DURING NEXT TWO WEEKS**

Last week, Mayor Pro Tem Spicer and Council Member Shevlin, along with staff, conducted initial interviews with all four of the firms that submitted proposals to operate our Friday Night Family Street Fair event, which include:

- Raw Inspiration
- GreenLeaf
- Coastal Pacific
- LA PartyWorks

# City Manager's Update

As part of our ongoing assessment, the next step in the process will be to conduct unannounced site visits to farmers' market events currently being run by the submitters. It should be noted that LA PartyWorks does not currently operate any other street fair / farmers' market event, and when asked if there was any similar type event that they would like us to evaluate, the LA PartyWorks representative declined the additional assessment opportunity. In addition, the assessment team is familiar with GreenLeaf, which currently operates the Monrovia Friday Night Family Street Fair event.

Given those factors, the assessment team will be visiting a Raw Inspiration run and Coastal Pacific run Farmers' Market event during the next few weeks. Once those visits are complete, we plan on preparing a preliminary overview of our assessment of the four firms and will schedule time to consult with the Monrovia Old Town Advisory Board and the Street Fair Oversight Committee. Also, as we move forward, our plan is still to bring the overall item back for full City Council review on May 17, 2016.

## **MONROVIA RENEWAL COMMUNITY OUTREACH MEETING SET TO TAKE PLACE ON WEDNESDAY, MAY 11, 2016**

Have you heard about the *Monrovia Renewal* program? Is all this infrastructure work really going to happen in Monrovia? And how can I find out when construction will occur in my area?

Get your answers to these questions and more by attending the City's upcoming Monrovia Renewal Overview Meeting, which is set to be held on Wednesday, May 11, 2016 at 7:00pm.

# City Manager's Update



## MONROVIA RENEWAL

MONROVIA RENEWAL IS A MULTI-YEAR INITIATIVE  
TO ADDRESS PRIORITY REPAIRS TO AGING  
INFRASTRUCTURE ACROSS THE CITY.

[WWW.CITYOFMONROVIA.ORG/MONROVIARENEWAL](http://WWW.CITYOFMONROVIA.ORG/MONROVIARENEWAL)

### COMMUNITY MEETING

MONROVIA PUBLIC LIBRARY  
321 S. MYRTLE AVE

WEDNESDAY,  
MAY 11TH @ 7:00 PM

Construction is inconvenient, but it can help if you  
know what to expect while repairs are underway.

Learn what's in the works and  
get your questions answered.



# City Manager's Update

- **What:** Monrovia Renewal Overview Meeting
- **Why:** To learn about the initiative overall and what construction is planned for your neighborhood
- **When:** Wednesday, May 11th at 7:00 PM
- **Where:** Monrovia Public Library, Library Community Room, 321 S. Myrtle Ave, Monrovia

Also, if you want to stay up to date on all things *Monrovia Renewal*... be sure to sign-up to receive Monrovia Renewal project updates and construction notices by clicking on the link below and following the steps to subscribe! Take a look also at the attached flyer that illustrates how to sign-up for the updates!

[www.cityofmonrovia.org/monroviarenewal](http://www.cityofmonrovia.org/monroviarenewal)

## **SIDEWALK CPR PROGRAM SET TO BE HOSTED BY THE MONROVIA FIRE DEPARTMENT ON THURSDAY, JUNE 2, 2016**

Working in collaboration with the Los Angeles County Department of Health Services, the Monrovia Fire Department has worked to coordinate a Sidewalk CPR program, which is scheduled to take place on Thursday, June 2, 2016, from 9:00 a.m. – 1:00 p.m., at Library Park. A flyer with additional event details has been attached below for your reference, and many thanks to Captain Chris Huson and the entire Monrovia Fire Department team for their assistance in coordinating and offering this terrific event!

# City Manager's Update



**Monrovia Fire & Rescue**

American Heart  
Association 

**Present**



**LEARN HOW TO SAVE A LIFE WITH  
HANDS-ONLY CPR.**

**GIVE US 10 MINUTES, IT COULD HELP YOU SAVE A LIFE**

**Thursday June 2<sup>nd</sup>, 2016**

**9am-1pm**

**Library Park**

**PROPOSALS BEING SOLICITED FROM ARTISTS FOR THE BOB BARTLETT MOSAIC MURAL AT STATION SQUARE**

Last week, the City issued a Request for Qualifications (RFQ) soliciting the services of an artist to develop a mosaic mural at Station Square that would honor the late Bob Bartlett, and attached for your reference is the finalized RFQ that was issued. As this project moves forward, we anticipate that the assessment and selection process to identify an artist for this project will be completed by mid- to late-summer.

# City Manager's Update



## CALL FOR ARTISTS

### Request for Qualifications (RFQ) Monrovia Art in Public Places Opportunity:

#### Robert "Bob" Bartlett Memorial Mosaic To be located in Monrovia Station Square

#### About Monrovia and Station Square

As the fourth oldest city in Los Angeles County, Monrovia is a town of 39,000 that treasures and preserves its past yet, understands that in order to remain economically viable must also plan for its future. Monrovia's neighborhoods are an eclectic mixture of styles representing over 100 years of development. These neighborhoods retain a uniquely identifiable feeling that characterizes "small town charm".

Monrovia has seen several cycles of economic prosperity and slowdown. After enjoying the post-war boom that many southern California communities experienced, Monrovia began to experience economic decline. By the early 1970s, commercial activity in the central business district had all but disappeared. In 1974, a change in the political leadership of the community started Monrovia on a sustained resurgence making it one of the most desirable areas in the San Gabriel Valley.

Station Square represents the past and future of transportation in Monrovia. The Monrovia Station for the new Metro Gold Line is located here. The focal point and centerpiece of Station Square will be the soon to be rehabilitated Monrovia Historic Santa Fe Depot. Station Square builds upon the character and identity of the City's rich history and culture to create a place that is truly iconic and provides a signature gateway into and out of Monrovia.

The site is made up of three components. The Neighborhood Park at Station Square provides a mix of uses and activities to attract transit users, visitors, and residents. The Transit Plaza focuses on the convenience and comfort of Gold Line and local transit riders. It incorporates amenities such as bus shelters and bicycle racks, and provides new conveniences, including a walking path to enhance the connectivity and safety of the area. The Depot Promenade creates public spaces for multi-generational users and connects the park to Transit Plaza. Additional information about Station Square including pictures and a site plan can be found on the City's website.

#### Opportunity

The memorial art is envisioned to consist of a free-standing mosaic that celebrates the life and contributions of former Mayor Bob Bartlett to the City of Monrovia. The piece should create a focal point of excitement and interest for the community and should be fabricated from durable, low maintenance material that can withstand the elements and require minimal maintenance.

Possible locations for the art could be:

- Station Square Band Shell
- In front of the Gold Line parking garage, free standing within the planter area
- Adjacent to the Historic Santa Fe Depot.

A budget of \$30,000 must cover all associated costs of the project, including but not limited to, design, fabrication, materials, labor, transportation, insurance and installation of the art feature.

#### SCHEDULE

DEADLINE FOR  
SUBMISSION  
May 19, 2016

COMMITTEE REVIEW AND  
SELECTION OF FINALISTS  
June 2, 2016

SITE VISIT  
Week of June 13, 2016

PROPOSALS DUE  
July 14, 2016

PRESENTATIONS  
July 21, 2016

CITY COUNCIL APPROVAL  
August 2, 2016

INSTALLATION  
COMPLETE  
December 2016  
(or earlier)



# City Manager's Update

## Process

This is a two-phase process. The first phase begins with the submission of qualifications and the selection of the top finalists. The second phase will involve inviting the top finalists to submit preliminary concepts. A stipend of \$500.00 will be provided to each finalist to develop a preliminary concept for the art feature. At the request of the finalists, a site visit can be arranged during the week of June 13.

Proposals should be developed enough to provide a good understanding of how the art will look within the context of the location. Finalists will be invited to present their concept and a selection will be made for the final commission.

## About Mayor Bob Bartlett

Robert "Bob" Bartlett (November 5, 1939 - October 11, 2015) can truly be called "Mr. Monrovia". Although he was born in Pasadena, he was raised in Monrovia and this is where his heart was. He was a star athlete in both football and basketball and the Heavyweight Golden Gloves Champion for the State of California. Trucking became his first big business success and he became the first African American executive on the national level. Then he turned his eye to politics, spearheading the City's redevelopment and becoming the driving force behind the renaissance of the City of Monrovia.

Bob ran for and was elected to the City Council in 1974 and served 27 years on the Council. In 1976, he was appointed Mayor. He became the first elected African American Mayor in Monrovia in 1988 and served in that position through 2001. Some of the highlights of Bob's years as Mayor are the revitalization of Old Town, the Huntington Oaks Shopping Center, the new Community Center, the Krikorian Theater, the High Tech Corridor on Huntington Drive and Monrovia receiving national recognition as an "All-America City".

Other accomplishments include serving as the president of the League of California Cities, helping to found the San Gabriel Valley Council of Governments as well as serving as its president. Additionally, he served on the Board of the National League of Cities and was an integral part of that group's Transportation Infrastructure Committee. Bob played a major role in the creation of Foothill Transit, the San Gabriel Valley's primary transportation provider. He also worked as Los Angeles County Supervisor Mike Antonovich's alternate on the Metrolink Board. He worked tirelessly to develop the heavy rail lines of the Alameda Corridor and to bring light rail through the San Gabriel Valley.

Bob was a trusted leader who had the ability to build consensus and develop the best in those with whom he worked. His vision and dedication to the City of Monrovia were unmatched. Monrovia is a better place because of Bob's dedication.

## **Selection Criteria**

Selection of finalists will be based on the following criteria:

- Letter of interest
- Ability of artist(s) to complete project based on prior work experience
- Quality of work samples submitted
- Understanding and approach to the project

## **Selection Process**

Artist's submissions will be reviewed by a committee including representatives from the community, City staff, and the Art in Public Places Committee. Finalists will be selected and paid a stipend for preparing a design concept and budget. Finalists will have approximately six weeks to prepare their preliminary concepts. The finalists will have the opportunity to present their concepts to the committee. The committee will then make a recommendation to the Monrovia City Council on the approval of the commission.

## **Required RFQ Submission Materials**

- One page letter of interest
- One page resume
- At least 5 samples of previous work
- Two references (contact info only) from completed projects

## **Preliminary Concept Requirements (Finalists only)**

- Project Description (2 pages max)
- Installation plan/logistics
- Detailed Budget
- 4-8 images of the proposed art (jpg format)

## **RFQ Submissions must be received by May 19, 2016 to**

Diane Delmatoff / Community Development Dept.  
City of Monrovia  
415 South Ivy Avenue  
Monrovia, CA 91016

For further information contact:  
Diane Delmatoff  
(626) 932-5531  
ddelmatoff@ci.monrovia.ca.us



# City Manager's Update

## **MONROVIA LIBRARY FEE FORGIVENESS RESULTS ARE IN... AND THE RESULTS WERE TERRIFIC!**

During the past few weeks, the Monrovia Public Library has coordinated a, "*We want you back!*" fee forgiveness campaign in honor of National Library Week. The initiative was a huge success with an astonishing 256 accounts being given a fresh start! In total, 186 items were returned back into circulation, and thanks to the fee forgiveness event, we were able to make a difference as 44 patrons reinstated their accounts, allowing them to fully benefit from all the wonderful materials, programming, and services available at the Library. Many thanks to all who participated, and we encourage everyone in the community to take advantage of our terrific Monrovia Public Library!

## **EL DÍA DE LOS NIÑOS (CHILDREN'S DAY) EVENT SET TO TAKE PLACE AT STATION SQUARE ON APRIL 30, 2016**

The City is excited to host Station Square's first ever, *El Día de los Niños*, or Children's Day, celebration on Saturday, April 30, 2016, from 10:30 a.m. – 2:00 p.m. at Station Square Park (see the event flyer below for details). The event will be a multi-cultural celebration of children and books! Come early and get your morning exercise by joining our *Family Zumba* program in an energizing workout in the grass. Stick around to follow the path through the storybook walk and enjoy two inspirational journeys, participate in a cookie decorating event, and work to design your very own bookmark! We hope to see you there!

# City Manager's Update



City of Monrovia • Public Services Department  
**Monrovia Public Library**



# HAPPY 20<sup>th</sup>!

# Día!

## Diversity in Action

**SATURDAY APRIL 30, 2016 • 10:30 AM - 1:00 PM**  
**Station Square Park**

*Please join the City of Monrovia and the Monrovia Public Library  
for a multicultural celebration of children and books!*

## Featured Activities

**Family Zumba** 10:30 - 11:00 am  
Station Square stage area  
Instruction by Movement Unlimited Fitness  
Wear comfortable clothing and shoes for an  
energizing workout for the whole family!

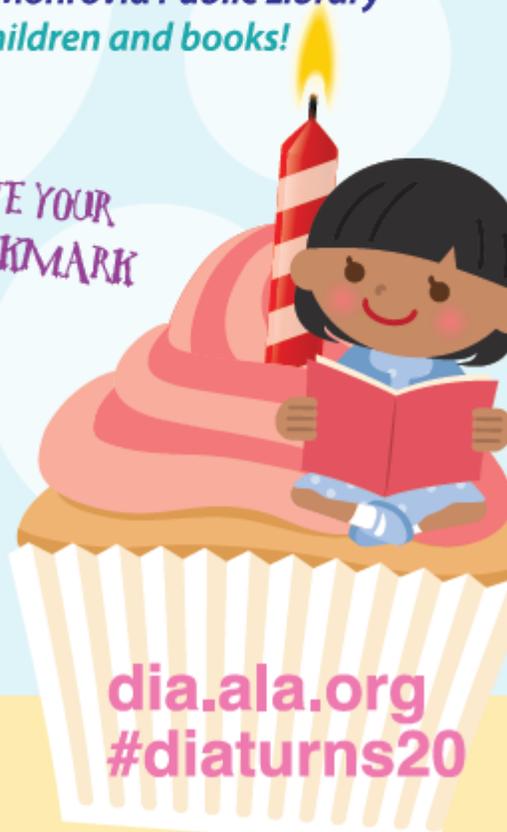
CREATE YOUR  
OWN BOOKMARK



## COOKIE DECORATING

## Story Walk

*Go on a family adventure!  
Follow the path for two inspiring journeys.*



**For more information, please call  
the library at (626) 256-8274**

**[dia.ala.org](http://dia.ala.org)  
#diaturns20**

# City Manager's Update

## **COME LEARN ABOUT THE LIFE OF A METEORITE AT THE MONROVIA PUBLIC LIBRARY ON APRIL 27, 2016**

The Monrovia Public Library is partnering with the NASA Jet Propulsion Laboratory to teach families about the life of a meteorite through a special program to be hosted on Wednesday, April 27, 2016, from 6:30 p.m. – 7:30 p.m. at the Library. If you have ever wondered what those things are that shoot across the night sky, you'll want to be at the Library for this fun and informative night-time event!! Participants will be able to use observation logs to get a close-up look at specimens, enjoy a short film about meteorites, participate in hands-on activities, create art projects, and more! The program is designed for Kindergarten through 5th grade, and is free for all attendees!

## **THE MONROVIA PUBLIC LIBRARY WANTS YOU... TO SERVE AS A 2016 SUMMER TEEN READING PROGRAM VOLUNTEER!**

The Monrovia Public Library is looking for qualified volunteers who are either entering 7<sup>th</sup> through 12<sup>th</sup> grades to serve as volunteers to assist with our Summer Reading Program! Volunteers should work well with children and adults, have good organization / communication skills, and be excited to promote the Summer Reading Program to our community!

Application can be found online at:

<http://tinyurl.com/zo5qlqp>

In addition, applications can be picked-up at the Big Red Youth Desk at the Library. Once you complete the application, deliver or mail application packet to the Monrovia Public Library – Youth Services, on or before Saturday, May 13, 2016, at 5:00 p.m.

Thanks so much for your consideration!

## **SUMMER MOVIE SERIES SET – MAKE PLANS TO VISIT A PARK THIS SUMMER TO SEE ANTMAN, HOTEL TRANSYLVANIA 2, STAR WARS: THE FORCE AWAKENS, AND THE GOOD DINOSAUR!**

Can you believe that summer is already approaching? As we get ready to welcome in the longer days and warmer nights, our MAP Program has been working to offer a selection of summer-time movies in the park! Make sure you mark your calendars for what is certain to be a great time for the whole family!

- **AntMan (Rated PG-13)**
  - Date: Saturday, June 18, 2016
  - Time: Approximately 8:00 p.m. (at dusk)
  - Location: Monrovia Historical Museum.
  
- **Hotel Transylvania 2 (Rated PG)**
  - Date: Saturday, July 9, 2016
  - Time: Approximately 8:00 p.m. (at dusk)
  - Location: Julian Fisher Park
  
- **Star Wars: The Force Awakens (Rated PG-13)**
  - Date: Saturday, July 23, 2016
  - Time: Approximately 8:00 p.m. (at dusk)
  - Location: Station Square Park

# City Manager's Update

- **The Good Dinosaur (Rated PG)**
  - Date: Saturday, August 6, 2016
  - Time: Approximately 8:00 p.m. (at dusk)
  - Location: Grand Ave Park

## **626 GOLDEN STREETS COMMUNITY MEETING IN MONROVIA SET FOR APRIL 26, 2016**

As you may have heard, a 17+ mile long San Gabriel Valley open streets festival has been scheduled to take place in early summer on June 26, 2016. Called the 626 Golden Streets event, the event organizers have scheduled a community outreach meeting here in Monrovia on April 26, 2016, to share details regarding the initiative. Meeting details include:

Tuesday, April 26, 2016

6:30 p.m. – 8:00 p.m.

Monrovia Community Center, Monroe Room  
119 W Palm Ave, Monrovia, CA 91016

# City Manager's Update



## 626 GOLDEN STREETS MONROVIA COMMUNITY MEETING



TUESDAY

26

APRIL 2016  
6:30PM - 8:00PM

Join us for a community meeting to learn more about 626 Golden Streets, an open streets festival where people can walk, bike, run, and skate.



**MONROVIA COMMUNITY CENTER**  
119 W Palm Ave,  
Monrovia, CA 91016

Contact: [Andrew@BikeSGV.org](mailto:Andrew@BikeSGV.org)

**[WWW.626GOLDENSTREETS.COM](http://www.626goldenstreets.com)**

At the meeting, you can learn more about [#626GoldenStreets](https://www.626goldenstreets.com), as event organizers will share details, answer questions, and solicit public input on activities and more. For additional information, please feel free to click on the following link:

<http://www.626goldenstreets.com/>

# City Manager's Update

## 29<sup>TH</sup> ANNUAL MONROVIA ARBOR DAY CEREMONY SCHEDULED FOR APRIL 28, 2016

The 29<sup>th</sup> Annual Arbor Day Ceremony is scheduled to take place on Thursday, April 28, 2016, at 4:00 p.m. in Station Square Park, 1601 South Myrtle Avenue. The event, which is being hosted by the Youth Commission and the Teen Advisory Board, will include coordination with our Public Works team to determine the location and type of tree to be planted at the park that day. A representative from the L.A. Forestry Division has been invited to attend and present the annual Arbor Day Award.



**City of Monrovia**  
Public Services Department

Youth Commission & Teen Advisory Board (TAB)  
cordinally invite you to attend the

**ANNUAL ARBOR DAY  
CEREMONY**

**APRIL 28 · 4:00 pm**  
**@ Station Square**



# City Manager's Update

## **6<sup>TH</sup> ANNUAL FOUNTAIN TO THE FALLS RUN / WALK EVENT & YMCA HEALTH FAIR SCHEDULED FOR MAY 7, 2016**

Get out your running shoes, because the 6<sup>th</sup> annual Fountain to the Falls Run / Walk is coming soon! The 6.38 mile out-and-back race, from the Library Park Fountain to the Canyon Park Waterfall, is being coordinated to take place on Saturday, May 7, 2016, at 7:00 a.m., in cooperation with the Santa Anita Family YMCA. This annual race will start at Monrovia Library Park (321 South Myrtle Avenue), and all registered participants will receive a t-shirt and participation ribbon. Medals will be awarded to the best time for male and female participants, and for first place through third place in each age category. Also, the race is limited to a maximum of 325 participants.

Early registration (now through May 4) allows for a discounted registration fee of \$35, while event day registration is \$45 per participant. Registration is now available on-line at <https://cityofmonroviarecreation.org/>. Please note that registration will be accepted through May 7, 2016, or until the event hits 325 participants. For additional information, please contact the Public Services Department at (626) 256-8246.

**6<sup>TH</sup> ANNUAL CITY OF MONROVIA**

# Fountain to the Falls RUN/WALK

## & YMCA FAMILY HEALTH FAIR

6.38 MILES (OUT & BACK) FROM LIBRARY PARK TO MONROVIA CANYON PARK WATERFALL

**SATURDAY • MAY 7, 2016**  
**CHECK-IN:** 6:00 A.M. **RACE TIME:** 7:00 A.M.  
**LOCATION:** LIBRARY PARK FOUNTAIN  
321 SOUTH MYRTLE AVE., MONROVIA

**REGISTRATION:**  
**EARLY:** NOW - MAY 4  
**FEE:** \$35 PER REGISTRANT  
**RACE DAY:** MAY 7  
**FEE:** \$45 PER REGISTRANT

Registration will be accepted on the day of the event. Participants must show identification at check-in.  
The race is limited to 325 participants. Early registration is available on-line only through the City of Monrovia web site at [WWW.CITYOFMONROVIA.ORG](http://WWW.CITYOFMONROVIA.ORG).

**HEALTH FAIR:**   
YMCA Family Health Fair on Myrtle Avenue from 6:00 - 11:00 a.m. Join us for Fitness Booths, and much, much more!

**VOLUNTEER:**  
Help along the race route as a volunteer, you'll receive a special volunteer shirt. Contact Lisa Hansberger (626) 256-8230 or [lhansberger@ci.monrovia.ca.us](mailto:lhansberger@ci.monrovia.ca.us).

**QUESTIONS:**  
Please contact the Monrovia Community Center at (626) 256-8246.

**AWARDS:**  
All registered participants will receive a t-shirt and participation ribbon. Medals will be awarded to the best time for male and female, and for first through third place in each age category.

**FOOTHILLS TRAIL CHALLENGE 2016**

The Fountain to the Falls Run/Walk is part of the Foothills Trail Challenge

**Compete in all Three!**  
The Verdugo Mountains 10K (May 1),  
Fountain to the Falls (May 7)  
Mount Wilson Trial Run (May 28)

Receive a bonus  
Foothills Trail Challenge t-shirt!

**REGISTER TODAY AT [WWW.CITYOFMONROVIA.ORG](http://WWW.CITYOFMONROVIA.ORG)**

# City Manager's Update

## **THE MONROVIA DAY PARADE IS BACK ON MAY 14, 2016, AND ACTIVITIES ARE PLANNED FROM MAY 13 – 15, 2016**

Monrovia Day promises to be very special this year, because in addition to the activities we have come to enjoy as a community these past few years, the City and the School District have agreed to partner to bring back the Monrovia Days Parade! From May 13 – 15, 2016, events that will be taking place include:

- Friday, May 13, 2016 – Special activities are planned to take place Old Town Monrovia at the Friday Night Family Street Fair event!
- Saturday, May 14, 2016 – Centre Stage, the City, and the School District will be partnering to present the Monrovia Days Community Parade & Festival in Old Town Monrovia!
  - The event will begin at 8:00 a.m. with an opening welcome and pancake breakfast at Library Park. Then, at 9:00 a.m., the Monrovia Day Parade will be back and better than ever with a variety of civic and school district themed participants.
  - After the parade, the community celebration will begin at around 10:30 a.m., and the activities will last throughout the day. Complete with live entertainment, performances by Monrovia Unified School District students and Centre Stage participants, carnival games, laser tag, a dunk tank, food, and a good old fashioned pie eating contest... the Monrovia Day celebration is a day you certainly will not want to miss!
- Sunday, May 15, 2016 – the Monrovia Days Music Festival will take place in Library Park!

Stay tuned for additional Monrovia Day information, and mark your calendars for May 13 -15, 2016, to celebrate Monrovia's 130<sup>th</sup> Birthday in style!

# City Manager's Update



# MONROVIA DAYS

**MAY 13 - 15, 2016**

**FREE FAMILY FUN**

**Celebrating Monrovia's 130th Birthday**

*Friday, May 13*  
**Special Activities In Old Town Monrovia**

- Monrovia Street Fair - 5 p.m. - 9:30 p.m.



*Saturday, May 14*  
**CENTRE STAGE PRESENTS**  
**Community Festival | 8 a.m. - 3 p.m.**



Brought to you in partnership with the City of Monrovia & the Monrovia Unified School District

- Pancake Breakfast
- Live Entertainment
- Carnival Games
- Bounce House, Slide, Rockwall
- Classic Car Show
- Friends of the Library Book Sale

*For more information contact Centre Stage, Keely Milliken at 626.297.4758*



*Saturday, May 14*  
**COMMUNITY PARADE 9 A.M.**



Celebrating Monrovia's birthday and the youth of our community.  
*For more information contact the Public Services Department 626.256.8246*

*Sunday, May 15*  
**Monrovia Days Music Festival In Library Park | 12 p.m. - 7 p.m.**

- Live Music
- Vendors
- Local Merchants
- Food Trucks
- Kids Activities

*For more information, check out [MonroviaDaysMusicFestival.com](http://MonroviaDaysMusicFestival.com) and Facebook*



**FOR MORE INFORMATION, CONTACT THE CITY OF MONROVIA  
PUBLIC SERVICES DEPARTMENT 626.256.8246**

# City Manager's Update

## **POLICE DEPARTMENT SEMI-WEEKLY NEIGHBORHOOD WATCH REPORT**

The most recent Police Department semi-weekly neighborhood watch report for the period April 18 – 20, 2016 has been uploaded to our website at the link below for your review and reference. During the past seven-day period, the Monrovia Police Department handled 423 service events, resulting in 77 total investigations.

<http://www.cityofmonrovia.org/police/page/semi-weekly-report>

That's it for this update, thanks so much for taking the time to read this report and I do hope you have a wonderful rest of the week!

Best regards,  
Oliver

---

**OLIVER CHI**  
**City Manager**

City of Monrovia  
415 South Ivy Avenue  
Monrovia, CA 91016  
Office: (626) 932-5585