



CITY COUNCIL AGENDA REPORT



DEPARTMENT: Public Services

MEETING DATE: November 15, 2016

PREPARED BY: Tina Cherry, Director

AGENDA LOCATION: CC-5

TITLE: Acceptance of Work and Issuance of a Notice of Completion Related to the Hillside Wilderness Preserve Trail System Repairs

OBJECTIVE: To accept the completed work and file the Notice of Completion for the trail repairs in the Hillside Wilderness Preserve.

BACKGROUND: On September 20, 2016, the City Council awarded a contract to Pokrajac Corporation to complete trail repairs in the Hillside Wilderness Preserve (Preserve). The project scope included connecting the Ridgeside Access Point to the Cloverleaf Access Point comprising of re-grading a large Fire Break located in the northern part of the Preserve, as well as perfecting other sections of existing trails located in the Preserve. The work included clearing and grading the trail as well as adjusting the alignment to allow recreational use of the Preserve separate from the vehicular use.

ANALYSIS: Pokrajac Corporation was awarded a contract for the Preserve Trail Repair on September 20, 2016, in an amount not to exceed \$194,235, which includes a 20% contingency. Construction began on September 26, 2016 and was completed on November 10, 2016.

The initial identified trail alignment included a segment of switchbacks that were hand forged by the Park Rangers and Ranger Reserves. The labor intensive work was completed in short time and is an attractive trail for the most adventurous. However, as this segment of the trail was complete, staff discovered an additional secondary trail that could be improved. This secondary trail to bypass the switchback segment was improved to allow for recreational use, enhanced City patrols, and for emergency response.

In addition, as the work was completed, we also identified several other previously unforeseen conditions, including the removal of five (5) dead and diseased pine trees, repairs to a segment of the trail that had been washed away due to run off, and the additional work to complete a repairs to the secondary trail.

Based on the work that was engaged, an overview of the total expenditures is outlined below:

Bid Item	Bid Cost
Base Bid	\$ 161,862.50
Contingency Amount (20%)	\$ 32,372.50
TOTAL CONTRACT AWARD	\$ 194,235.00
Project Costs	\$ 192,830.00
UNDER BUDGET	\$ 1,405.00

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Pokrajac Corporation approached the work with professionalism and respect. In addition, the Pokrajac Corporation crew were good environmental stewards and ensured adherence to fire safety practices throughout the project. Furthermore, since the completion of the project, staff has received many compliments on the enhancements to the existing trails. The final inspection was completed by the City Engineer, who found the project complete and the work acceptable.

Upon acceptance of this project, the City Clerk will direct the filing of a Notice of Completion with the Los Angeles County Recorder's Office.

OPTIONS: The following options are provided for the City Council's consideration:

1. Accept the work of Pokrajac Corporation, for the Trail Repairs in the Hillside Wilderness Preserve and authorize the City Clerk to file a Notice of Completion.
2. Request additional information from staff before taking action.

RECOMMENDATIONS: Staff recommends Options 1, thereby accepting the work of Pokrajac Corporation for the Trail Repairs to the Hillside Wilderness Preserve.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to accept the work of Pokrajac Corporation for the Trail Repairs to the Hillside Wilderness Preserve and authorize the City Clerk to file a Notice of Completion.

RECORDING REQUESTED BY

CITY OF MONROVIA

AND WHEN RECORDED MAIL TO:

OFFICE OF THE CITY CLERK

CITY OF MONROVIA

415 S. IVY AVENUE

MONROVIA, CA 91016

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

Notice is hereby given that:

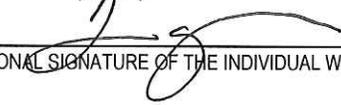
1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is CITY OF MONROVIA
3. The full address of the owner is 415 S. IVY AVENUE, MONROVIA, CA 91016
4. The nature of the interest or estate of the owner is: **IN FEE**
5. The full names and full addresses of all person, if any who hold title with the undersigned as joint tenants or as tenants in common are: **NONE**
6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to: **NONE**
7. A work of improvement on the property hereinafter described was completed on November 10, 2016. The work done was:
Perfecting trails in the Hillside Wilderness Preserve to ensure safe access, separated from vehicle, for recreational hikers and cyclists.
8. The name of the contractor, if any, for such work of improvement was
Pokrajac Corporation September 20, 2016
(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT "NONE") (DATE OF CONTRACT)
9. The property on which said work of improvement was completed is in the City of **MONROVIA**, County of **LOS ANGELES**, State of **CALIFORNIA**, and is described as follows:
10. The street address of said property is None
(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT "NONE")

DATED: _____
TO BE SIGNED BY CITY CLERK, CITY MANAGER, OR MAYOR

VERIFICATION

I, the undersigned, say: I am the Director of Public Services of the declarant of the foregoing notice of completion;
I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 15, 2016, at Monrovia, CA
(DATE) (YEAR) (CITY) (STATE)

BY 
(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE)