



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: November 15, 2016

PREPARED BY: Oliver Chi, City Manager

AGENDA LOCATION: AR-5

TITLE: Amendment to Chapter 10.16 (Stopping, Standing and Parking) of Title 10 (Vehicles and Traffic) of the Monrovia Municipal Code Related to Parking Regulations for Certain Designated City Streets, Resolution No. 2016-32 and Ordinance No. 2016-14

OBJECTIVE: To approve rules governing parking regulations on identified City streets throughout the community while also establishing a pilot permit parking program for certain streets in close proximity to the Hillside Wilderness Preserve access points

BACKGROUND: Currently, Section 10.16.085 of the Monrovia Municipal Code outlines regulations that govern parking on City streets, including establishment of a process whereby the City Council can, through approval of accompanying resolution, identify those streets where parking is prohibited and those streets where a permit parking program exists.

The City currently has an existing process in place whereby residents can vote to institute a permit parking program on their street. As the City has worked to finalize the formal opening of the Cloverleaf Access Point and Ridgeside Access Point into the Hillside Wilderness Preserve, the residents living adjacent to the HWP access point areas utilized this existing City mechanism and voted to implement permit parking programs on Ridgeside Drive, Cloverleaf Drive, and Hidden Valley Avenue. In order to codify the decision made by the residents, a revised Ordinance and Resolution has been developed to implement the permit parking program.

ANALYSIS: Prior to developing the proposed permit parking program for the streets located adjacent to the Cloverleaf Access Point and the Ridgeside Access Point, staff spent significant time interfacing with residents who live on Cloverleaf Drive, Hidden Valley Avenue, and also Ridgeside Drive. Those discussions resulted in a partnership whereby we worked to develop the proposed permit parking program in a thoughtful manner which addressed residential concerns but also allowed flexibility as we prepare to finalize entry into the HWP through the Ridgeside Access Point and Cloverleaf Access Point.

To that end, we have developed a pilot parking program for implementation on the following streets:

- On Ridgeside Drive between Briarcliff Drive and Oakglade Drive
- On Cloverleaf Drive between North Alta Vista Avenue and Hidden Valley Avenue
- On Hidden Valley Avenue from Cloverleaf Drive to the terminus of Hidden Valley Avenue

In addition, in an effort to provide for greater flexibility, rather than have the Police Department enforce the proposed parking restrictions, the pilot permit parking program will be administered by the Public Services Department. Under the proposed program, the parking restrictions will initially be enforced by Public Services Department staff, who will use an educational and notification approach.

AR-5

This will allow the City and residents to assess what parking impacts, if any, ultimately result from the opening of the HWP. If it turns out that the parking impacts on the residential neighborhood are severe, the overall program has been developed in such a manner so as to allow the City the ability to amend the proposed regulations and institute more stringent parking enforcement efforts in the future.

FISCAL IMPACT: None.

ENVIRONMENTAL IMPACT: None.

OPTIONS: The following options are presented for City Council consideration:

1. Adopt Resolution No. 2016-32 and introduce Ordinance No. 2016-14, thereby establishing parking regulations for certain designated City streets.
2. Do not approve Resolution No. 2016-32 and introduce Ordinance No. 2016-14 and provide staff with additional direction.

RECOMMENDATION: Staff recommends that the City Council select Option 1, thereby establishing parking regulations for certain designated City streets.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt Resolution No. 2016-32 and introduce, waive further reading, and read by title only Ordinance No. 2016-14.

ORDINANCE NO. 2016-14

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING MONROVIA MUNICIPAL CODE TITLE 10 (VEHICLES AND TRAFFIC) WITH REGARD TO PERMITS FOR PARKING ON CERTAIN DESIGNATED CITY STREETS

THE CITY COUNCIL OF THE CITY OF MONROVIA DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 10.16.085 of the Monrovia Municipal Code is hereby amended to read as follows (text to be added is underlined).

“10.16.085 PARKING PROHIBITED ON DESIGNATED STREETS.

(A) *Designated as prohibited parking.* Except as otherwise provided herein, when signs have been posted giving notice that parking is prohibited, during hours and on such streets as may be designated by resolution of the City Council, it shall be unlawful for any person to park any vehicle in violation of such prohibition.

(B) *Parking permits.*

(1) Residents and/or merchants residing or doing business on any street upon which parking is prohibited by this section or any accompanying Resolution of the City Council may apply to the Chief of Police or a designee thereof to obtain a permit or permits exempting such persons and/or their guests from such parking restrictions on a street or streets designated in the permit. Each application shall be submitted on a form approved by the Chief of Police and accompanied by satisfactory evidence that the applicant is a resident, merchant, or guest entitled to a permit and the required fee as established by resolution of the City Council.

(2) Each permit for residents and merchants shall be valid for one calendar year from the date of issuance so long as the permittee remains qualified to receive the permit and the permit has not been revoked. Permits for guests can be obtained for a period of up to 30 days or for a period of 24 hours. Permits may be renewed upon application in a manner consistent with the initial application process as determined by the Chief of Police. The Chief of Police may revoke a permit for cause including, without limitation, repeated violations of applicable parking restrictions, failure to pay City parking citations, or falsifying information in permit application. Any permit revocation may be appealed to the City Manager or his designee and any decision on appeal shall be final. Permits for residents and merchants shall be prominently displayed by hanging the permit from the rear view mirror, or in such other manner as may be directed by the Chief of Police or designee. Any vehicle parked or left standing in violation of this section will be subject to citation, and may be removed.

SECTION 2. Environmental Review. The Ordinance regulates the parking of vehicles on streets in the City. The Ordinance does not result in any direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment

and is not a “project” within the definition listed in the Environmental Quality Act (“CEQA”) Guidelines Section 15378. Thus, the City Council finds that it can be seen with certainty that there is no possibility that this Ordinance may have a significant effect on the environment, and the Ordinance is exempt from CEQA review pursuant to CEQA Guidelines Section 15061(b)(3).

SECTION 3. Severability. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held by a court of competent jurisdiction to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, subsections, sentences, clause or phrases. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, clause and phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clause or phrase be declared invalid or unconstitutional, and would have passed and adopted the same even though any sections, subsections, sentences, clauses or phrases that may be held invalid had been omitted there from. The portions of the Code section amended by this Ordinance that are not being amended are declarative of existing law.

SECTION 4. Publication and Posting. Within fifteen (15) days following the passage of this Ordinance, the City Clerk shall publish and/or post this Ordinance as required by state law and City resolution.

INTRODUCED this 15th day of November, 2016.

PASSED, APPROVED, AND ADOPTED this 6th day of December, 2016.

Tom Adams, Mayor
City of Monrovia

ATTEST:

APPROVED AS TO FORM:

Alice D. Atkins, CMC, City Clerk
City of Monrovia

Craig A. Steele, City Attorney
City of Monrovia

RESOLUTION NO. 2016-32

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONROVIA, CALIFORNIA, ESTABLISHING AND CONTINUING
EXISTING PARKING REGULATIONS APPLICABLE TO
DESIGNATED CITY STREETS**

**THE CITY COUNCIL OF THE CITY OF MONROVIA DOES HEREBY RESOLVE AND
ORDER AS FOLLOWS:**

Section 1. Resolution No. 99-66 is hereby repealed and replaced by this Resolution.

Section 2. Parking is prohibited on the following streets between the hours of 10:00 p.m. and 6:00 a.m. of the day following, each and every day of the week:

- a. Monrovista Avenue, between Shamrock Avenue and California Avenue.
- b. The north side of Hurstview Avenue, between Shamrock Avenue and California Avenue.
- c. Almond Avenue; between Canyon Boulevard and Shamrock Avenue.
- d. Maple Avenue, between California Avenue and Shamrock Avenue.
- e. Cypress Avenue, between Myrtle Avenue and Shamrock Avenue.
- f. Cherry Avenue, between Myrtle Avenue and Sherman Avenue.
- g. Los Angeles Avenue, between Myrtle Avenue and Shamrock Avenue.
- h. Ivy Avenue, between Huntington Drive and Los Angeles Avenue.
- i. California Avenue, between Huntington Drive and Los Angeles Avenue.
- j. Sherman Avenue, between Cypress Avenue and Los Angeles Avenue.
- k. South side of Walnut Avenue, between Ivy Avenue and California Avenue.
- l. Canyon Boulevard, between Walnut Avenue and Chestnut Avenue on the west side, and between Walnut Avenue and Almond Avenue on the east side.
- m. North side of Chestnut Avenue, between Canyon Boulevard and Ivy Avenue.
- n. East side of Ivy Avenue, between Walnut Avenue and Chestnut Avenue.
- o. West side of South California Avenue, between Walnut Avenue and Almond Avenue.
- p. Montana Avenue between Myrtle Avenue and Primrose Avenue.
- q. Palm Avenue between Myrtle Avenue and Primrose Avenue.
- r. East Cypress Avenue, between California Avenue and Shamrock Avenue.

Section 3. Parking is prohibited on the following streets between the hours of 10:00 p.m. and 2:00 a.m. of the day following, each and every day of the week:

- a. Alta Street, for its entire length.
- b. Encino Avenue, between Alta Street and Bonita Street.
- c. Bonita Street, between Encino Avenue and Los Robles Avenue.

Section 4. Parking is prohibited between the hours of 4:00 p.m. and 8:00 a.m. the day following, Monday through Friday, and no parking is permitted at any time on Saturday and Sunday on the south side of Palm Avenue between Ivy Avenue and Canyon Boulevard.

Section 5. Parking is prohibited at all times on the portion of Oakglade Drive, commencing at the intersection of Oakglade Drive and Canyon Boulevard, heading north along Oakglade Drive along the entire frontage of real properties known as 738, 739, 744, 749, 750, 756, and 757 Oakglade Drive. Parking is also prohibited at all times on the portion of Ridgeside Drive between North Canyon Boulevard and Briarcliff Road.

Section 6. A pilot permit parking control program is hereby established for certain areas specified in this Section 6 that are in close proximity to access points to the Hillside Wilderness Preserve ("HWP"). To mitigate neighborhood parking impacts arising out of public use of the HWP, parking on the following street segments shall be restricted at all times to residents and residents' invitees who possess a parking placard issued by the Director of Community Services or her / his designee at no cost:

- a. On Ridgeside Drive between Briarcliff Drive and Oakglade Drive.
- b. On Cloverleaf Drive between North Alta Vista Avenue and Hidden Valley Avenue.
- c. On Hidden Valley Avenue between from Cloverleaf Drive to the terminus of Hidden Valley Avenue.

The Director of Public Services shall create guidelines for the pilot program and make affected residents aware of the guidelines. Parking restrictions in this area shall be enforced on an education / notification basis by designated Public Services Department staff, and no parking citations shall be issued unless this Resolution is amended by the City Council upon the recommendation of the City Manager.

Section 7. The parking restrictions specified in Sections 1 through 5 hereof shall not apply:

- a. To any vehicle to which a valid and City parking permit has been issued and is being properly displayed, pursuant to Section 10.16.085 of the Monrovia Municipal Code. The Police Department may charge a fee for such permits, as established by resolution of the City Council.
- b. On any street, unless and until one or more signs giving reasonable notice of the parking restrictions have been posted on such street. This resolution continues in place restrictions imposed by Resolution 99-66 without interruption and does not require new signs to be posted on street segments where existing signs are in place.

PASSED, APPROVED, AND ADOPTED this 15th day of November, 2016.

Tom Adams, Mayor
City of Monrovia

ATTEST:

APPROVED AS TO FORM:

Alice D. Atkins, CMC, City Clerk
City of Monrovia

Craig A. Steele, City Attorney
City of Monrovia