

# GET INVOLVED!

# VOLUNTEERS SOUGHT FOR BOARDS & COMMISSIONS

## THE CITY OF MONROVIA ENCOURAGES PEOPLE TO BECOME INVOLVED IN THEIR LOCAL COMMUNITY.

*One way to do so is to serve in an advisory capacity on one of the City's various Commissions, Committees or Boards.*

*The City is currently accepting applications to fill positions on the Planning Commission, Historic Preservation Commission, Community Services Commission, Library Board and Monrovia Old Town Advisory Board (MOTAB).*

*Members of the Boards, Committees, and Commissions are appointed by the Mayor, with the approval of the City Council. Members are volunteers who serve a three-year term (two-year terms for MOTAB), beginning July 1, and must reapply after each term.*

### HOW TO APPLY

*Applications are available from:  
City of Monrovia  
Office of the City Clerk  
415 S. Ivy Avenue  
Monrovia, CA 91016  
or can be downloaded from the  
City's Web site:*

[www.cityofmonrovia.org](http://www.cityofmonrovia.org)

*Completed applications must be submitted to the City Clerk's Office before 5:30 p.m. on Monday, May 2, 2016*

### FOR MORE INFORMATION, PLEASE CONTACT:

*Alice D. Atkins, CMC, City Clerk  
(626) 932-5505  
[aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)*



### **Positions Available:**

**Planning Commission** (two positions available): The seven members of the Planning Commission are the decision-making body on zone variances, conditional use permits, design reviews and parcel maps. However, a decision made by the Commission may be appealed to the City Council within 10 days of the decision. The Commission also acts in an advisory capacity to the City Council on matters involving the City's General Plan, Specific Plans, zoning or planning ordinances, and subdivision tract maps. The Planning Commission meets once a month on the Wednesday following the second Tuesday of each month at 7:30 P.M. in Council Chambers, 415 South Ivy Avenue. Commissioners may not be a City of Monrovia employee and must be a Monrovia resident.

**Historic Preservation Commission** (two positions available): The seven members of the Monrovia Historic Preservation Commission protect and preserve Monrovia's historic landmarks. Commission members shall be appointed from among professionals in the disciplines of architecture, history, architectural history, planning, or other historic preservation-related disciplines, such as urban planning, American studies, American civilization, cultural geography, or cultural anthropology, to the extent that such professionals are available in the community. Commission membership shall also include other persons who have demonstrated special interest, knowledge, or experience in the history, architecture or cultural heritage of Monrovia as will provide for an adequate and qualified Commission. The Historic Preservation Commission meets bi-monthly on the Wednesday following the fourth Tuesday (January, March, May, July, September and November) at 7:30 P.M. in Council Chambers, 415 South Ivy Avenue. Commissioners may not be a City of Monrovia employee and must be a Monrovia resident.

**Community Services Commission** (three positions available): The seven members of the Community Services Commission assess the social service, leisure, park and street tree needs of the community to evaluate and make recommendations to the City Council and to the Department of Community Services on how those needs are or should be met, and to oversee and provide public accountability to programs under the jurisdiction of the of the Department of Community Services. The Community Services Commission meets on the second Tuesday of each month at 7:00 P.M. in the Monroe Room of the Community Center, 119 West Palm Avenue. Commissioners may not be a City of Monrovia employee and must be a Monrovia resident.

**Library Board** (three positions available): The five members of the Library Board are governed by the California State Education Code, and are responsible for enforcing all the rules, regulations, and bylaws necessary for the administration, governance and protection of the library and its property. The Board meets on the fourth Thursday of each month at 7:00 P.M. in the Monroe Room of the Community Center, 119 West Palm Avenue. Boardmembers may not be a City of Monrovia employee and must be a Monrovia resident.

### **Monrovia Old Town Advisory Board (MOTAB)** (three positions available):

The five member Board is comprised of Old Town merchants and is responsible for making recommendations to the City Council on programs and projects to advance the downtown area through marketing, promotion and overall improvement of the Business Improvement District. The MOTAB meets once a month on the second Tuesday of each month at 9:30 A.M. in Council Chambers, 415 South Ivy Avenue. Boardmembers may not be a City of Monrovia employee, must have a bona fide business in the Old Town district that is subject to the Business Improvement District (BID) assessment, and must be current on their BID assessment.

**CITY OF MONROVIA**